



TOWN OF GEORGETOWN 2024 BUDGET

Adopted 12/21/2023

TOWN OF GEORGETOWN 2024 BUDGET

TABLE OF CONTENTS

Budget Message	1
Board of Selectmen and Administrative Staff	3
Fund Summaries	5
General Fund	13
Fire Station Maintenance Fund	39
Historic Structure Preservation Fund	41
Conservation Trust Fund	43
Business Promotions Fund	45
Workforce & Tourism Enhancement Fund	50
Sales Tax Capital Improvement Fund	52
Water Funds	55
Sewer Funds	62
Agency Fund - CDDT	69
Certification of Tax Levies	71



2024 BUDGET MESSAGE

(Pursuant to C.R.S. 29-1-103(1)(e))

It is my pleasure to present the 2024 Budget in accordance with the State Statutes and the Town of Georgetown Municipal Code. The Town of Georgetown is in a good financial position, despite having to dip into our fund balance, we are still very healthy. The Town has also seen increased revenues in sales taxes due to online sales which is budgeted to be \$730,525 and is \$10,862 higher from last year's revenue. This has enabled the Town to maintain a stable financial position. The 2024 Budget for the Town of Georgetown represents a balanced approach of addressing aging infrastructure and improving the current level of service. In order to do this effectively, the Town has created strategic goals in order to use them as the Town's priorities for 2024. The budget seeks to adhere to our four fundamental principles: 1. To maintain and improve the current level of service; 2. To strive to be competitive in the marketplace, in order to maintain a competent and efficient workforce; 3. To provide for capital equipment purchases in order to maintain the Town's fleet; and 4. To provide for capital projects and to reach and maintain healthy fund balances.

Being financially responsible, our budget's goal is to provide adequate reserves to ensure against emergencies and shortages of revenue, to save for capital equipment purchases and to prepare for capital projects without incurring additional debt.

Selectmen Priorities

For 2024, the Town has 5 Strategic Goals. **1. Complete Infrastructure Studies that include:** update the 2006 Stormwater Study, create a road condition assessment, assess the current studies and how they relate to the existing 5-year CIP and Comp plan, and assess if our traffic code meets the MUTC standards. **2. Emergency Services:** update the Wildfire Plan, support Fire Authority staffing, and develop a major snow removal plan. **3. Finances:** explore paid parking and RV Park options at the lake, explore new uses at the lake, determine appropriate projects for ARPA funds, determine site location, funding, and engineering plans for a new Town Hall, and create a Special Incentive Fund. **4. Transportation:** identify solutions and options for Jake Brakes, determine improvements on 2nd Street between Rose Street and Argentine Street, and identify key areas that need traffic calming devices. **5. Housing:** determine best project for PROP 123 Funding, determine best location for Affordable Housing/Employee Housing, and determine appropriate Lodging Tax funding to support MJHA and Town's own projects.

General Fund

The General Fund provides revenues and expenditures for most Town services, including Administration, Public Safety, Public Works, Streets, Parks and Recreation, Municipal Court, and Emergency Services. Expenditure increases are primarily due to the cost of employee wage increases for Town staff, a 4% COLA for all employees, an additional full time Assistant Town Administrator (to assist the Town Administrator, offer staff support for the DRC & Planning Commission, and accept and manage building permits), increased fees for dispatch services, additional road improvements, additional contribution to

the Fire Authority, road resurfacing on Main Street between 14th Street and Sunburst Street, and the continuing of Strousse Park upgrades.

Enterprise Funds

The *Water and Sewer Operating* funds – which operate as a business enterprise supported largely by user fees (water and sewer bills) – are planned for regular operations and maintenance for 2024. These include regular maintenance and improvements to the water treatment plant and wastewater treatment plant. Special projects for the upcoming year include a state mandate inspection for copper and lead in all residential & commercial service lines, the Wastewater Discharge Permit Renewal, continuing the GIS mapping of underground utilities, and developing a State approved replacement service line program, replacing an old abandoned main line with new service lines (\$50K), oversee the water quality of Xcel’s preliminary decommissioning project, and a new manhole at Main Street and 11th Street.

Special Revenues

The Sales Tax Capital Improvement Fund is supported by a dedicated sales tax amount equal to 33% of 3% (the Town total sales tax is 4.5%). This fund includes grant matches for the Gateway North Project which will provide includes a 5-foot wide sidewalk and 10-foot wide bike path on Argentine Street from 15th Street to 22nd Street.

The lodging tax ballot measure was passed in November 2022 and started collecting in January 2023. The 2% lodging tax is expected to account for \$66,000 in revenue for business promotions and \$66,000 in revenue for workforce and tourism enhancement. A full-time Marketing and Events Manager position is funded from this revenue.

The Town of Georgetown continues to use the modified accrual basis of accounting.

For questions about the 2024 Budget or other Town financial subjects, contact Town Treasurer Mary Sims at towntreas@townofgeorgetown.us or (303) 569-2555 x. 4.

Respectfully submitted,



Rick Keuroglia
Town Administrator
townadmin@townofgeorgetown.us
(303) 569-2555 x. 3

BOARD OF SELECTMEN

Police Judge

Lynette Kelsey

Police Judge Pro Tem

Ward II

Jon Jennings

Selectman

Ward I

Robert Connell

Selectman

Ward I

Dienne Powell

Selectman

Ward II

Dwayne Goscinski

Selectman

Ward III

Mary Smith

Selectman

Ward III

Rich Barrows

ADMINISTRATIVE STAFF

Town Administrator **Rick Keuroglian**

Assistant Town Administrator **Kazia Hart**

Town Treasurer **Mary Sims**

Town Clerk **Jennifer Yobski**

DEPARTMENT HEADS

Public Works Supervisor **Ryan Zabel**

Road and Bridge Supervisor **Scott Shafer**

Town Marshal **Randy Williams**

2022 ACTUAL	2023 PROJ.	2023 BUDGET	2024 PROPOSED
\$1,337,194	\$2,096,657		\$2,158,263
	\$112,126		\$112,126
	\$2,208,783		\$2,270,389
\$2,574,390	\$2,766,749	\$2,322,016	\$2,945,158
\$1,790,577	\$2,685,143	\$3,167,255	\$3,579,357
\$783,813	\$81,606	-\$845,239	-\$634,199
\$23,450	-\$20,000	-\$20,000	-\$20,000
\$0	\$0	\$0	
	\$2,270,389		\$1,616,190
	-\$112,126		-\$112,126
\$2,096,657	\$2,158,263		\$1,504,064

2022 ACTUAL	2023 PROJ.	2023 BUDGET	2024 PROPOSED
\$78,937	\$87,949		\$96,572
\$16,457	\$16,482	\$16,434	\$16,499
\$7,445	\$7,859	\$30,050	\$29,120
\$9,012	\$8,623	-\$13,616	-\$12,621
\$87,949	\$96,572		\$83,951

2022 ACTUAL	2023 PROJ.	2023 BUDGET	2024 PROPOSED
\$68,413	\$78,439		\$88,492
\$10,026	\$10,053	\$10,006	\$10,070
\$0	\$0	\$0	\$0
\$10,026	\$10,053	\$10,004	\$10,070
\$78,439	\$88,492		\$98,562

2022 ACTUAL	2023 PROJ.	2023 BUDGET	2024 PROPOSED
\$38,863	\$45,995		\$24,124
\$7,132	\$8,129	\$5,710	\$8,540
\$0	\$30,000	\$30,000	\$0
\$7,132	-\$21,871	\$24,290	\$8,540
\$0	\$0	\$0	
\$45,995	\$24,124		\$32,664

GENERAL FUND

BEGINNING FUND BALANCE
 ADJ TO CASH BASIS
 BEGINNING CASH BALANCE
 TOTAL REVENUES
 TOTAL EXPENSES
 REV. OVER (UNDER) EXP.
 TRANSFER (OUT)
 TRANSFER IN
 ENDING CASH BALANCE
 ADJ TO GAAP BASIS
 ENDING FUND BALANCE

FIRE MAINTENANCE FUND

BEGINNING FUND BALANCE
 TOTAL REVENUES
 TOTAL EXPENSES
 REV. OVER (UNDER) EXP.
 ENDING FUND BALANCE

HISTORIC STRUCTURE PRESERVATION FUND

BEGINNING FUND BALANCE
 TOTAL REVENUES
 TOTAL EXPENSES
 REV OVER (UNDER) EXP
 ENDING FUND BALANCE

CONSERVATION TRUST FUND

BEGINNING FUND BALANCE
 TOTAL REVENUES
 TOTAL EXPENSES
 REV. OVER (UNDER) EXP.
 TRANSFER (OUT)
 ENDING FUND BALANCE

2022 ACTUAL	2023 PROJ.	2023 BUDGET	2024 PROPOSED
\$7,190,541	\$7,609,643		\$8,032,368
	-\$5,031,176		-\$5,031,176
	\$2,578,467		\$3,001,192
\$1,231,105	\$1,183,446	\$1,145,640	\$1,227,270
\$812,003	\$760,721	\$881,145	\$982,966
\$419,102	\$422,725	\$264,495	\$244,304
			\$0
	\$3,001,192		\$3,245,496
	\$5,031,176		\$5,031,176
\$7,609,643	\$8,032,368		\$8,276,672
2022 ACTUAL	2023 PROJ	2023 BUDGET	2024 PROPOSED
\$4,390,822	\$4,609,797		\$4,700,682
	-\$3,481,723		-\$3,481,723
	\$1,128,074		\$1,218,959
\$1,055,429	\$1,085,470	\$1,007,641	\$1,104,100
\$836,455	\$994,585	\$1,196,770	\$1,234,089
\$218,974	\$90,885	-\$189,129	-\$129,989
	\$1,218,959		\$1,088,970
	\$3,481,723		\$3,481,723
\$4,609,797	\$4,700,682		\$4,570,693
2022 ACTUAL	2023 PROJ	2023 BUDGET	2024 PROPOSED
\$0	\$0	\$0	\$0
\$105,323	\$75,000	\$75,000	\$75,000
\$105,323	\$75,000	\$75,000	\$75,000
	\$0	\$0	\$0
	\$0	\$0	\$0

WATER FUNDS

FUND BALANCE BEGINNING
 ADJ TO CASH BASIS
 BEGINNING CASH BALANCE
 TOTAL REVENUES
 TOTAL EXPENSES
 REV. OVER (UNDER) EXP.
 TRANSFER IN
 ENDING CASH BALANCE
 ADJ TO GAAP BASIS
 FUND BALANCE ENDING

SEWER FUNDS

FUND BALANCE BEGINNING
 ADJ TO CASH BASIS
 BEGINNING CASH BALANCE
 TOTAL REVENUES
 TOTAL EXPENSES
 REV. OVER (UNDER) EXP.
 ENDING CASH BALANCE
 ADJ TO GAAP BASIS
 FUND BALANCE ENDING

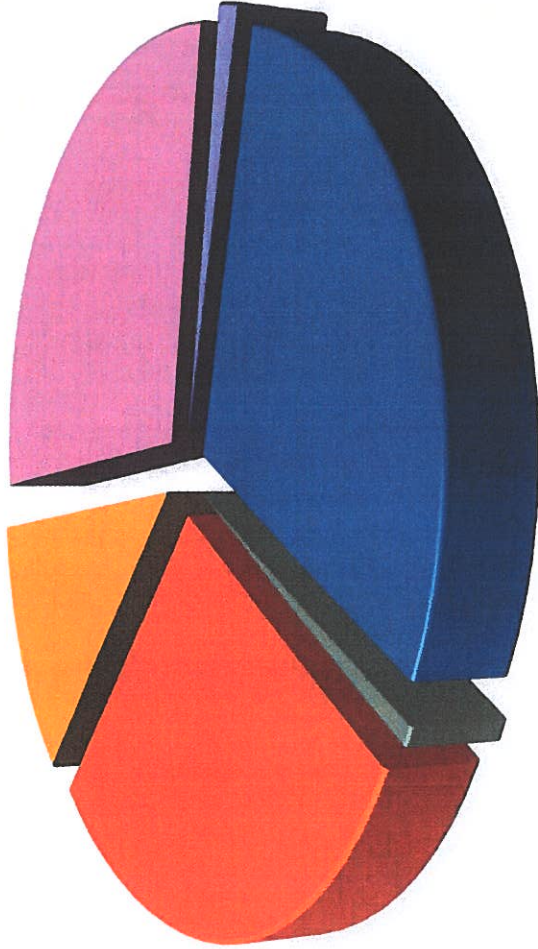
AGENCY FUND - CDOT

FUND BALANCE BEGINNING
 TOTAL REVENUES
 TOTAL EXPENSES
 REV. OVER (UNDER) EXP.
 FUND BALANCE ENDING

\$15,697,424
 \$7,718,526
 \$8,053,824
 -\$335,298
 -\$35,000
 \$35,000
 \$15,311,116

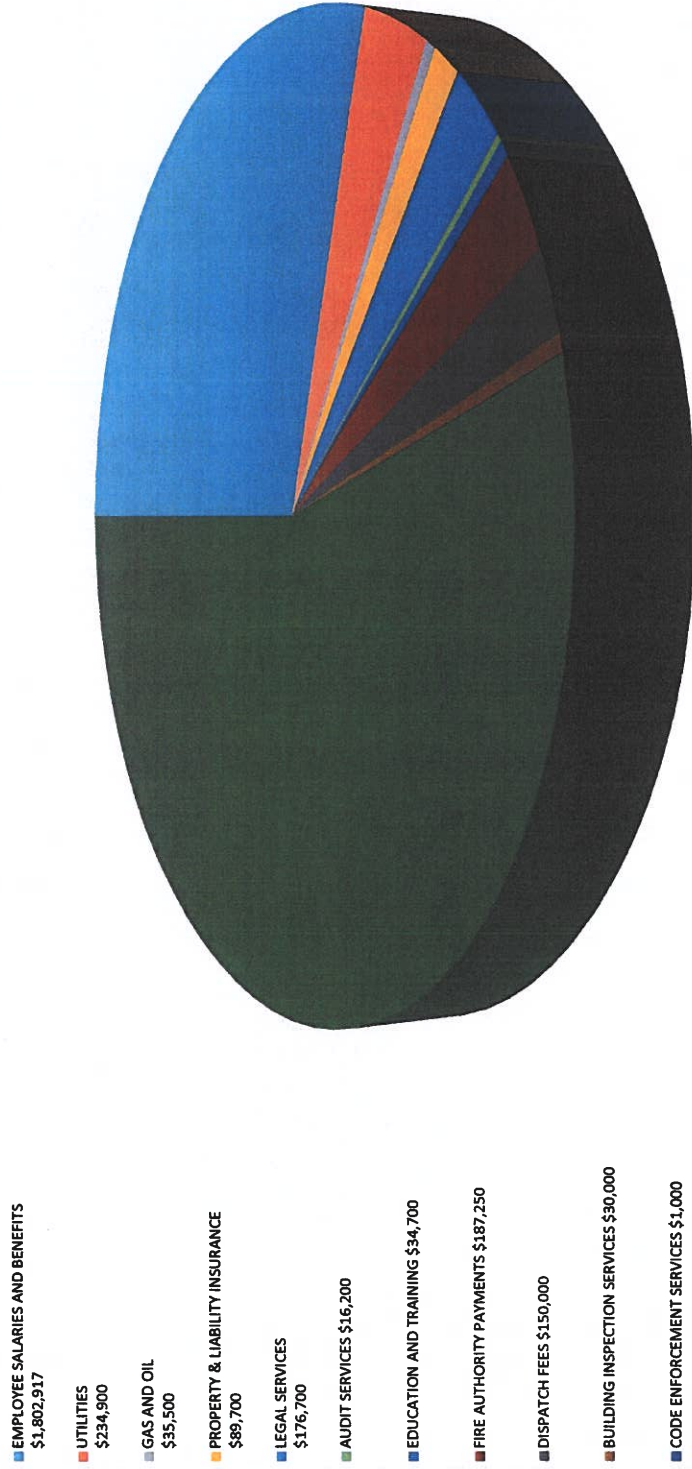
BEGINNING FUND BALANCE
 TOTAL REVENUES
 TOTAL EXPENSES
 REV. OVER (UNDER) EXP.
 TRANSFER OUT
 TRANSFER IN
 ENDING FUND BALANCE

REVENUE SUMMARY

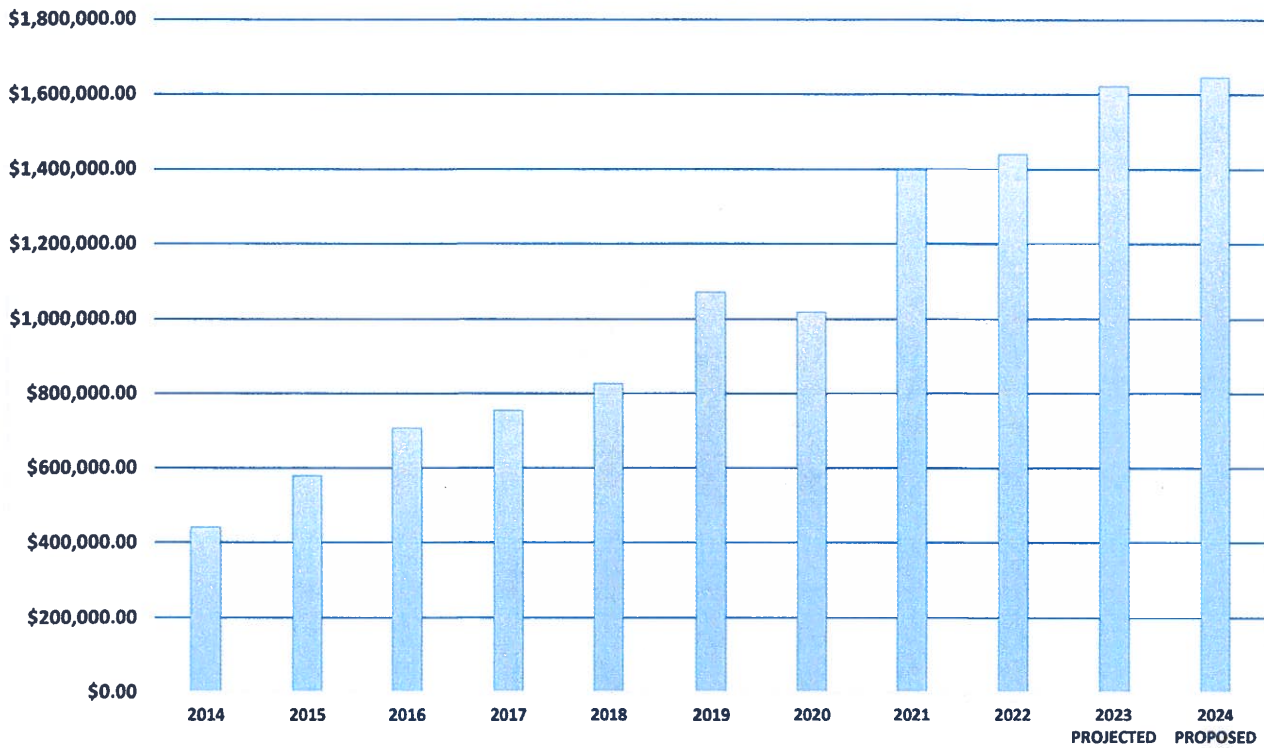


Taxes	\$ 1,995,913
Intergovernmental	\$ 809,985
Grants and Loans	\$ 2,052,308
Licenses and Permits	\$ 104,530
Customer Service Fees	\$ 2,007,100
Fines and Forfeitures	\$ 55,730

EXPENSE SUMMARY



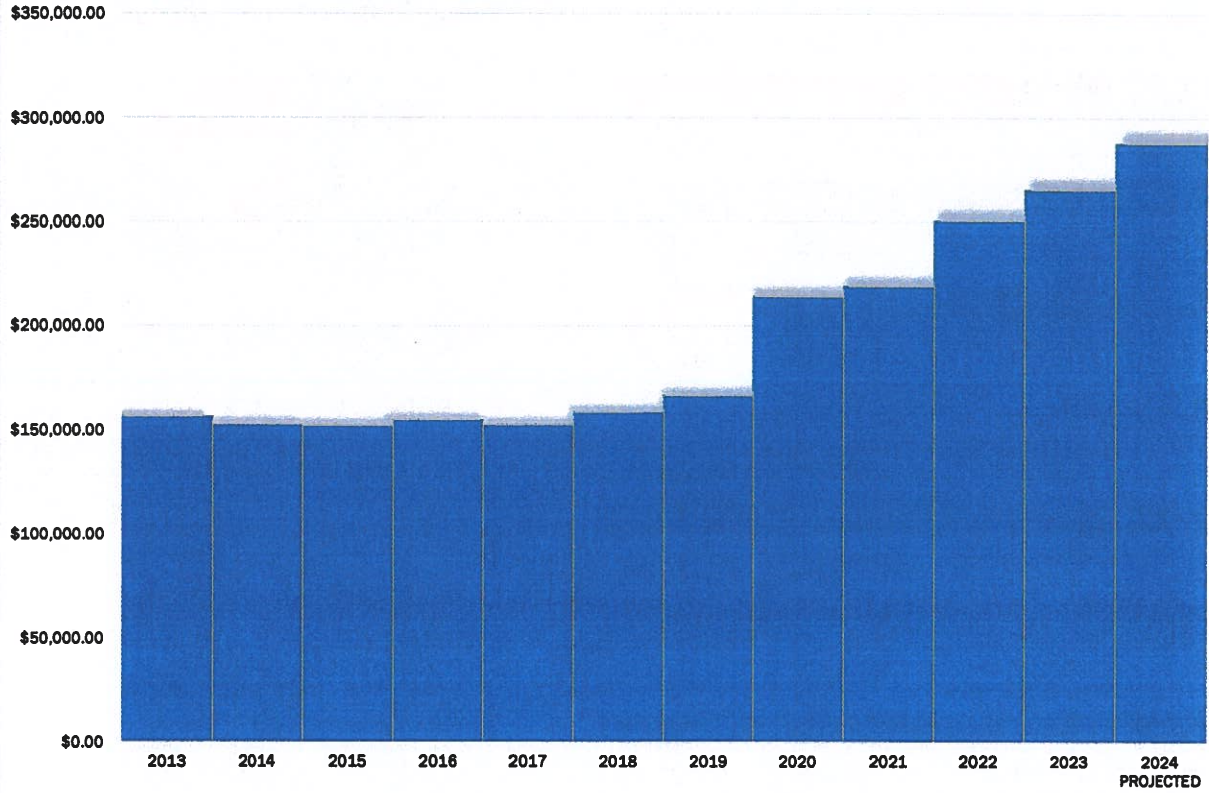
SALES TAX REVENUE TEN YEAR TREND



SALES TAX REVENUES BY YEAR

YEAR	TOTAL
2014	\$440,388.00
2015	\$578,102.00
2016	\$707,409.00
2017	\$754,846.00
2018	\$826,618.00
2019	\$1,071,340.00
2020	\$1,018,280.00
2021	\$1,398,209.00
2022	\$1,440,155.00
2023 PROJECTED	\$1,621,182.00
2024 PROPOSED	\$1,645,501.00

TOWN OF GEORGETOWN PROPERTY TAX HISTORY



PROPERTY TAX BY YEAR

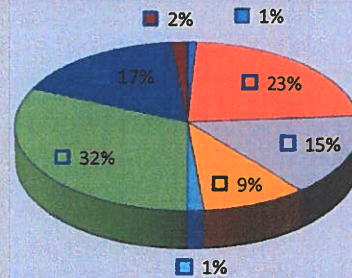
YEAR	PROPERTY TAX COLLECTED
2013	\$156,429.00
2014	\$152,821.00
2015	\$152,142.00
2016	\$154,986.00
2017	\$152,595.00
2018	\$158,544.00
2019	\$166,515.00
2020	\$214,164.00
2021	\$219,006.00
2022	\$250,522.00
2023	\$265,300.00
2024 PROJECTED	\$287,698.00

GENERAL FUND SUMMARY

EXPENSE SUMMARY BY DEPARTMENT

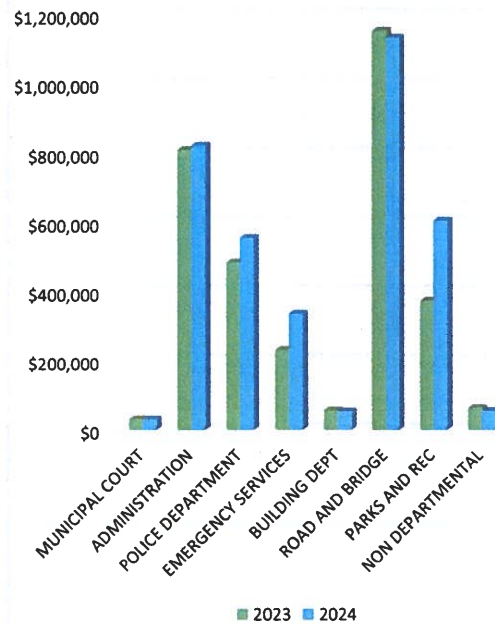
MUNICIPAL COURT	2023	2024
Total	\$30,541	\$30,292
ADMINISTRATION	2023	2024
Total	\$811,143	\$823,979
POLICE DEPARTMENT	2023	2024
Total	\$485,655	\$557,472
EMERGENCY SERVICES	2023	2024
Total	\$231,510	\$337,250
BUILDING DEPT	2023	2024
Total	\$56,500	\$53,000
ROAD AND BRIDGE	2023	2024
Total	\$1,154,438	\$1,135,006
PARKS AND REC	2023	2024
Total	\$374,166	\$606,652
NON DEPARTMENTAL	2023	2024
Total	\$63,302	\$55,706
Total Expenses	2023	2024
	\$3,207,255	\$3,599,357

ACTUAL BUDGET BREAKDOWN BY DEPARTMENT



- MUNICIPAL COURT
- ADMINISTRATION
- POLICE DEPARTMENT
- EMERGENCY SERVICES
- BUILDING DEPT
- ROAD AND BRIDGE
- PARKS AND REC
- NON DEPARTMENTAL

2022 vs 2023



**2024
GENERAL FUND REVENUE**

10-31-100- Property Taxes – Current

The final valuation from the assessor for the Town of Georgetown as certified by the Clear Creek County Assessor is \$32,734,060.

Year	Valuation	Mills levied	Revenue
2023	\$28,755,700	9.226 temp mill levy reduction	\$265,300
2024	\$30,736,990	9.36 mill levy	\$287,698

10-31-200- Specific Ownership Tax

The Town's share of motor vehicle valuation taxes is budgeted at \$25,000 for 2024.

10-31-250- General Sales Tax

Budgeted at \$730,525 which is \$10,862 above the projected amount for 2023 actual collections.

10-31-251- General Sales Tax – Road and Bridge

This revenue is the additional one cent sales tax increase approved by voters. It took effect July 1, 2015, and is budgeted at \$363,444 for 2024.

10-31-252- General Sales and Use Tax- Parks and Recreation

This revenue is ½ of 1 cent increase of sales and use tax for parks maintenance. Effective January 1, 2019. This additional tax has a ten-year sunset clause. \$198,909 is budgeted for 2024.

10-31-300- Auto Use Tax

A 3 ½% use tax on the initial purchase price of new automobiles purchased by Town residents and is budgeted at \$103,137 for 2024.

10-31-310- Building Material Use Tax

Georgetown electors passed a 3% building material use tax at the April 2007 election. Electors increased this tax by ½ of 1 cent at the November 2018 election. The revenue is estimated at the time of a building permit and refunds can be requested. \$30,000 is budgeted for 2024.

10-30-320- MMJ Occupational Tax

A fifty cent per transaction tax for all retail marijuana sales. \$20,000 is budgeted by 2024.

- 10-31-350- Franchise Fee - Xcel**
Pursuant to the 2014 Franchise Agreement with Public Service Company (now Xcel Energy), the Town receives a 3% franchise fee on gas and electric revenues as defined in the franchise agreement from sales to Georgetown customers. The franchise fee is granted for the non-exclusive right to run gas pipes and electric lines in the Town's right-of-way for the term of 20 years. \$80,000 is budgeted by 2024.
- 10-32-150- Business Licenses**
\$17,000 is budgeted for 2024.
- 10-32-300- Lake Use Permits**
\$450 per day for winter use for cars on the ice. \$12,000 is budgeted for 2024.
- 10-32-550- STR Permits**
Beginning in 2017, short term rentals are required to obtain an annual permit to operate in addition to the regular business license. \$22,000 is budgeted for 2024.
- 10-32-900- Other Permits**
Zoning, subdivision, and other miscellaneous permit fees. \$8,000 is budgeted for 2024.
- 10-33-100- Road and Bridge Tax**
Clear Creek County shares back a portion of their road and bridge countywide property tax mill levy to the Towns. \$150,000 is budgeted for 2024.
- 10-33-110- Road and Bridge Sales Tax**
Clear Creek County shares back a portion of sales tax with municipalities to be expended exclusively on road maintenance and improvements. \$200,000 is budgeted for 2024.
- 10-33-150- Highway Users Tax**
This gas tax trust fund figure is determined by statutory formula and the state provides this figure. \$52,685 is budgeted for 2024.
- 10-33-250- Motor Vehicle**
A portion of the motor vehicle license fees from the County Clerk. \$5,500 is budgeted for 2024.
- 10-35-100 Fines and Forfeitures**
- 200 All of these categories are related to municipal court fines and costs. \$55,730 is budgeted for 2024.

TOWN OF GEORGETOWN

FINAL BUDGET 2024
Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
GENERAL FUND							
TAXES							
10-31-100	PROPERTY TAXES - CURRENT	218,449	249,664	265,300	257,596	265,300	287,698
10-31-200	SPECIFIC OWNERSHIP TAX	22,639	24,864	23,000	23,397	23,180	25,000
10-31-250	GENERAL SALES TAX	672,596	717,262	761,612	592,774	719,663	730,525
Budget notes: THIS FIGURE REPRESENTS % OF SALES TAX COLLECTED AFTER DEDUCTING THE R&B SALES TAX INCREASE, PARKS AND REC INCREASE, STCI AND HISTORIC STRUCTURE PRESERVATION FUND AMOUNTS. BUDGETED AT 1.5% OVER PROJECTED 2023 FIGURES							
10-31-251	GENERAL SALES TAX R & B	337,958	360,179	382,245	298,244	358,040	363,444
Budget notes: THE AMOUNT COLLECTED IN SALES TAX FROM THE ONE CENT INCREASE. TO BE USED FOR ROAD AND BRIDGE IMPROVEMENTS REFERENCE ACCT 10-60-660							
10-31-252	PARKS SALES/USE TAX	195,566	204,758	204,120	169,985	195,629	198,909
Budget notes: 1/2 OF 1 CENT INCREASE SALES/USE TAX FOR PARKS MAINTENANCE EFF 1-1-19, 10 YEAR SUNSET CLAUSE							
10-31-300	AUTO USE TAX	109,903	103,045	88,000	99,798	99,070	103,137
Budget notes: 1/2 OF 1 CENT ALLOCATED TO PARKS SALES/USE TAX SEE 10-31-252							
10-31-310	BUILDING MATERIAL USE TAX	49,322	44,997	21,000	26,109	27,000	30,000
Budget notes: 1/2 OF 1 CENT ALLOCATED TO PARKS SALES/USE TAX SEE 10-31-252							
10-31-320	MMJ OCCUPATION TAX	19,617	19,107	16,104	12,879	18,000	20,000
10-31-330	DISPOSABLE BAG FEE TAX	.00	.00	.00	1,141	1,500	1,400
10-31-350	FRANCHISE FEE - XCEL	49,528	63,289	47,000	64,087	80,903	80,000
10-31-400	FRANCHISE FEE - CENTURY LINK	2,300	2,300	2,300	2,300	2,300	2,300
10-31-450	FRANCHISE FEE - COMCAST	16,071	17,019	18,000	13,345	18,000	18,000
10-31-451	COMCAST SUBSCRIBER FEE	1,486	1,462	1,800	1,074	1,400	1,500
10-31-500	PENALTIES & INTEREST - TAXES	1,033	1,255	1,000	869	900	1,000
Total TAXES:		1,696,468	1,809,199	1,831,481	1,563,599	1,810,885	1,862,913

LICENSES AND PERMITS

10-32-100	BUILDING PERMITS	87,904	96,611	50,000	46,106	50,000	40,000
10-32-150	BUSINESS LICENSES	19,933	19,075	16,000	7,760	20,000	17,000
10-32-160	SALES TAX LICENSE	133	176	120	45	65	120
10-32-200	LIQUOR LICENSES	4,066	3,998	3,000	3,355	3,500	3,000
10-32-201	MMJ LICENSE	750	750	750	2,000	750	750
10-32-202	LODGING TAX LICENSE	.00	.00	.00	1,525	1,525	100
10-32-250	ANIMAL LICENSES	180	100	100	120	160	160
10-32-300	LAKE USE PERMITS	12,600	13,700	10,000	11,100	12,000	12,000
10-32-350	PARK PERMITS	1,475	1,250	1,000	325	325	700
10-32-450	EXCAVATION PERMITS	1,175	1,050	700	875	875	700
10-32-550	STR PERMITS	31,500	27,000	23,000	6,500	20,000	22,000
10-32-900	OTHER PERMITS	7,690	15,680	8,000	4,560	5,000	8,000
Total LICENSES AND PERMITS:		167,405	179,390	112,670	84,271	114,200	104,530

INTERGOVERNMENTAL REVENUE

10-33-100	ROAD & BRIDGE TAX	66,963	84,053	100,000	80,291	100,000	150,000
10-33-110	R&B SALES TAX CCC	.00	187,294	100,000	233,972	240,000	200,000
10-33-150	HIGHWAY USERS TAX	60,102	53,168	51,135	43,167	50,000	52,685
10-33-200	TOBACCO TAX	2,501	1,640	2,000	1,796	1,800	1,800
10-33-250	MOTOR VEHICLE	5,970	5,879	6,000	4,387	5,100	5,500
10-33-502	GRANT REVENUE	.00	.00	.00	.00	.00	250,000

Budget notes:

CDOT MAIN STREET GRANT FOR STROUSSE PARK

TOWN OF GEORGETOWN

FINAL BUDGET 2024
Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
10-33-550	SEVERANCE TAXES	9,751	135,075	25,000	262,654	262,654	150,000
10-33-600	AMERICAN RECOVERY FUNDING	.00	.00	.00	.00	.00	.00
10-33-900	OTHER INTERGOVERNMENTAL	.00	7,202	.00	.00	.00	.00
Total INTERGOVERNMENTAL REVENUE:		145,286	474,311	284,135	626,267	659,554	809,985
FINES AND FORFEITURES							
10-35-100	MUNICIPAL COURT FINES	31,558	22,830	50,000	28,648	39,000	45,000
10-35-150	MUNICIPAL COURT COSTS	1,188	935	1,500	1,191	1,300	1,500
10-35-160	MUNICIPAL COURT-JURY	.00	.00	50	.00	.00	50
10-35-170	POLICE SURCHARGE	4,382	3,130	7,000	3,799	5,000	9,000
10-35-200	MUNI.COURT-OUT OF JURIS.WARRA	90	180	180	30	60	180
Total FINES AND FORFEITURES:		37,217	27,075	58,730	33,668	45,360	55,730
OTHER REVENUE							
10-36-100	INTEREST INCOME	639	31,605	20,000	95,483	100,000	100,000
10-36-900	OTHER MISC INCOME	19,238	49,280	10,000	3,570	4,000	6,000
Budget notes:							
INCLUDES OPEN RECORDS REQUESTS, POLICE REPORT REQUESTS, COPIES							
10-36-950	LAND USE REVIEW FEES	4,493	2,929	5,000	4,120	5,000	6,000
Total OTHER REVENUE:		24,370	83,814	35,000	103,173	109,000	112,000
OTHER FINANCING SOURCES							
10-39-210	SALE OF GENERAL FIXED ASSETS	.00	600	.00	27,750	27,750	.00
Total OTHER FINANCING SOURCES:		.00	600	.00	27,750	27,750	.00
GENERAL FUND Revenue Total:		2,070,747	2,574,390	2,322,016	2,438,729	2,766,749	2,945,158
GENERAL FUND Expenditure Total:		.00	.00	.00	.00	.00	.00
Net Total GENERAL FUND:		2,070,747	2,574,390	2,322,016	2,438,729	2,766,749	2,945,158

**2024 GENERAL FUND – Dept 42 - MUNICIPAL COURT
SUMMARY**

FUNCTION

To provide municipal court services for misdemeanor traffic and city ordinance violations as governed by Title 13, Article 10 of the Colorado Revised Statutes

10-42-110 - *Salaries and Wages*

Continue the part time position estimated at 250 hours annually to attend court sessions and one-half day per week for court processing and administration at Town Hall.

10-42-300 - *Professional Services*

The Town pays both Municipal Judges \$175 per month to cover the time spent on general issues affecting the Court. In addition, the Judge who sits for Advisements and case resolutions without trial receives \$350 per month. All other court hearings including trials and any large projects will be compensated at \$175 per hour. This compensation package was changed and updated for budget year 2021. Total amount budgeted for 2023 is \$10,000.

10-42-310 - *Legal Services*

Prosecution services by a license attorney. The current rate is \$900 per monthly court session. There is also an allocation for defense attorneys (as may be required – could be a significant budget buster).

10-42-520 - *Insurance*

An allocation of the Town's annual property, casualty, and liability insurance..

Number of staff (full time & part time paid and any volunteers)

Very limited part time court clerk

1 municipal judge, 1 alternate judge, 1 prosecuting attorney

Funding and explain source

General fund – property taxes, sales taxes and other general fund revenues.
Funds also received from Court Fines.

Any actions taken to control costs or mitigate rising costs in the departments

Court attempts to collect all fines assessed to defendants through payment(s) by defendant. Looking at additional ways to make sure payment is made for fines and court costs.

What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.

Procedural changes required by state statute that impact staff time for municipal court or require additional resources.

TOWN OF GEORGETOWN

FINAL BUDGET 2024

Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
GENERAL FUND							
MUNICIPAL COURT							
10-42-110	SALARIES AND WAGES	4,028	3,620	5,460	4,005	4,732	5,874
	Budget notes:						
	PT POSITION 250 HOURS ANNUALLY						
10-42-220	FICA CONTRIBUTION	308	286	418	306	362	450
10-42-240	WORKMENS COMP	3	35	52	49	58	56
10-42-250	UNEMPLOYMENT INSURANCE	12	7	11	8	9	12
10-42-280	EDUCATION & TRAINING	.00	.00	200	.00	.00	200
10-42-290	MANAGEMENT SERVICES ALLOCATI	3,700	1,000	1,000	833	1,000	1,000
10-42-300	PROFESSIONAL SERVICES - JUDGE	8,400	7,525	10,000	5,600	7,613	10,000
10-42-310	LEGAL SERVICES	10,800	10,800	13,000	8,100	10,800	12,000
10-42-520	INSURANCE	200	200	200	200	200	500
10-42-610	OFFICE SUPPLIES	.00	.00	200	64	96	200
Total MUNICIPAL COURT:		27,451	23,473	30,541	19,166	24,870	30,292
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		27,451	23,473	30,541	19,166	24,870	30,292
Net Total GENERAL FUND:		27,451-	23,473-	30,541-	19,166-	24,870-	30,292-

**2024 – Dept 45 – ADMINISTRATION
GENERAL FUND SUMMARY**

FUNCTION

This department accounts for the oversight, management, administration, execution of Board policy, State statutes, and citizen customer service. This department includes the office and clerk responsibilities, human resources, risk management, finance & accounting, communications including public information officer, information technology, and project management.

▪ **10-45-110 - Salaries and Wages**

This account provides a budget for 4 full-time employees. The administrator's salary is allocated 34% to the General Fund, 33% to the Water Operating Fund, and 33% to the Sewer Operating Fund. Similarly, the Town Treasurer's salary is allocated 40% to this General Fund account and 30% to the Water Operating Fund and 30% to the Sewer Operating Fund. This appropriation also includes a 4% COLA increase, a merit bonus for employees if conditions warrant, and for a FT Assistant Administrator position.

▪ **10-45-210 - Employee Insurance**

This account provides for payment of employer costs for medical, dental and vision insurance. Long and short-term disability insurance was added as a paid benefit in 2018. Premiums are based on age and compensation. Premiums for medical insurance increased 13%. The 2024 rates are:

	Medical Ins \$ per Month	Dental Ins \$ per Month	Vision Ins \$ per Month	Life & ADD \$ per Month
Employee only	\$1158.00	\$ 41.88	\$ 5.99	\$ 6.00
Family	\$2796.00	\$139.15	\$15.49	N/A

▪ **10-45-230 - Employee Pension**

The Town matches a 3% employee contribution to the CRA pension plan. The employee manages and directs all investments. Employees are required to participate after one year of employment. Vesting occurs over 5 years.

▪ **10-45-280 - Education and Training**

\$4,000 for departmental training and education. This includes an allocation for the CCCMA and CML Conferences for the administrator and assistant administrator, and misc. training for municipal clerk and treasurer.

▪ **10-45-310 - Legal Services**

Payment for the Town Attorney's services for the General Fund. The current billing fees are \$190 per hour.

▪ **10-45-320 - Audit Services**

Covers the cost of the Town's financial audit (portion within the General Fund). A single audit is not expected for 2023 financial statements that are completed during 2024.

- 10-45-390 - **Other Services**
Accounting Software maintenance agreement
Fire and Security Alarm for Town Hall
Contract Minute Taker
Monthly IT Support
- 10-45-430 - **Maintenance - Building**
Repairs for Town Hall and other miscellaneous repairs. General discussion continues on Town Hall possible relocation or expansion.
- 10-45-435 - **Maintenance - Equipment**
Copy machine maintenance agreement and lease plus excess charges for color copies and excess copies. Costs for postage meter equipment and maintenance.
- 10-45-441 - **Land Leases**
Annual lease payments for Town Hall parking lots and Hotel de Paris parking lot.
- 10-45—500 – **Election Expense**
The next Town Board of Selectmen election is scheduled for April 2025. A nominal amount is appropriated in the event a ballot question is proposed for the 2024 County Coordinated Election.
- 10-45-520 - **Insurance**
The total cost of Property, Casualty, and Liability insurance for the Town. The costs of such insurance are allocated among different funds.
- 10-45-550 - **Publishing**
Municipal Code updates for new ordinances. Legal ads for ordinances, bidding, etc.
- 10-45-570 - **Dues and Subscriptions**

CMCA	-	165	-	Clerk
IIMC	-	195	-	Clerk
DRCOG	-	600	-	Town
CML	-	1150	-	Town
Clear Creek Courant	-	38	-	Town
CCCMA	-	100	-	Administrator
National Trust for Hist. Pres.-	-	40	-	Town
HDPLC	-	200	-	Town
KGOAT	-	500	-	Town IGA
I-70 Coalition	-	600	-	Town
ICMA	-	850	-	Administrator
ROTARY CLUB	-	400	-	Administrator
MISC	-	2162	-	
TOTAL	-	7000		
- 10-45-741 - **Equipment – Office**
Computer upgrade for the Clerk.
- 10-45-742 **American Recovery Funds**
For expenditure of American Recovery Funds as directed by the Board.

Number of staff (full time & part time paid and any volunteers)

4 full time employees – paid for out of multiple funds. Town Clerk, Town Treasurer, Town Administrator and Assistant Town Administrator.

Funding and explain source

General fund – property taxes, sales taxes and other general fund revenues.

Any actions taken to control costs or mitigate rising costs in the departments

Look to upgrade the Town's rating score on the Town's Property/Casualty and Workers Comp. Insurance. Continue to take steps to meet CIRSA's audit items.

Remaining with the Statewide County Health Pool (CHP) for Health, Delta for Dental and Vision insurance. Insurance costs rise and are expensive for small groups. Typically, the rate increases have been single digits; this year it increased 13%. In addition, the recommendation is to remain with the policy and that the Town *not* pay for any family coverage on health insurance.

What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.

Determine site location, funding, and engineering plans for Town Hall expansion to better accommodate for the increase staff, security, document storage, and public ground level accessible Chamber area.

Communication to public in a number of avenues and the technology to meet that expectation (as well as the staffing).

TOWN OF GEORGETOWN

FINAL BUDGET 2024
Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
GENERAL FUND							
ADMINISTRATION							
10-45-110	SALARIES AND WAGES	119,584	125,190	242,589	135,352	182,000	263,150
Budget notes: Town Treasurer salary and Town Administrator salary shared with water/sewer. INCLUDES A 4% COLA INCREASE and a new FT assistant administrator position							
10-45-111	OVERTIME WAGES	839	1,088	1,000	1,451	1,800	1,000
10-45-210	EMPLOYEE INSURANCE	20,183	16,206	43,289	19,597	25,000	41,066
10-45-220	FICA CONTRIBUTION	9,217	10,297	18,559	10,434	14,000	20,208
10-45-230	EMPLOYEE PENSION	3,514	3,166	5,028	3,747	4,434	7,925
10-45-240	WORKMENS COMP	92	1,217	2,288	1,603	1,940	2,496
10-45-250	UNEMPLOYMENT INSURANCE	363	270	485	274	370	529
10-45-280	EDUCATION & TRAINING	154	840	1,500	1,273	1,500	4,000
Budget notes: CCCMA CONFERENCE FOR THE ADMINISTRATOR AND ASST \$1660, CML CONF FOR ADMIN AND ASST \$2070, MISC TRAINING FOR CLERK & TREAS \$270.							
10-45-290	MANAGEMENT SERVICES ALLOCATI	63,320	50,000	50,000	41,667	50,000	50,000
10-45-310	LEGAL SERVICES	48,415	59,226	56,000	118,442	150,000	100,000
10-45-320	AUDIT SERVICES	4,720	4,500	6,000	7,200	7,200	7,200
10-45-340	COLLECTION FEES	6,429	7,547	8,000	7,570	10,611	9,800
10-45-390	OTHER SERVICES	33,704	72,598	50,000	23,380	35,000	45,000
Budget notes: ALARM SYSTEM, CASELLE SUPPORT, CONTRACT RECORDING SECRETARY,IT SUPPORT							
10-45-411	WATER & SEWER	7,122	7,185	7,500	5,603	7,000	7,500
10-45-415	FUNCTION SUPPLIES	780	1,118	600	809	970	1,000
10-45-420	JANITORIAL FEES	6,225	7,080	6,000	5,190	6,200	7,000
10-45-425	JANITORIAL SUPPLIES	1,059	1,573	2,000	1,804	2,000	2,000
10-45-430	MAINTENANCE - BUILDING	1,275	4,692	1,500	595	900	1,500
10-45-435	MAINTENANCE - EQUIPMENT	7,007	7,790	1,500	5,872	7,000	7,000
Budget notes: COPIER CONTRACT, POSTAGE METER CONTRACT, MAINTENANCE							
10-45-441	LAND LEASES	.00	.00	5	5	5	5
10-45-500	ELECTION EXPENSE	25	641	6,000	691	700	1,000
10-45-520	INSURANCE	23,165	24,000	25,000	25,880	25,880	32,000
10-45-525	INTERNET	2,019	2,407	2,500	2,441	2,978	3,000
10-45-530	TELEPHONE	4,302	3,852	5,400	3,291	4,000	5,000
10-45-550	PUBLISHING	2,624	3,009	3,500	2,921	4,000	4,000
10-45-570	DUES & SUBSCRIPTIONS	7,198	4,514	7,000	8,098	8,098	7,000
10-45-610	OFFICE SUPPLIES	6,985	4,896	4,200	3,603	4,500	5,000
10-45-615	POSTAGE	1,221	959	2,000	1,679	2,000	2,500
10-45-620	GAS & ELECTRICITY	2,356	3,507	3,000	2,491	3,500	4,000
10-45-690	MISCELLANEOUS	26,344	7,976	1,500	2,285	3,200	2,000
Budget notes: INCLUDES \$500 FOR MAYOR/COMMISSIONERS AWARD AND DONATION OF \$1000 TO SENIOR RESOURCE CENTER,KGOAT							
10-45-725	MILEAGE	330	477	500	198	300	400
10-45-741	EQUIPMENT - OFFICE	4,005	13,958	77,000	47,502	50,000	10,000
Budget notes: COMPUTER UPGRADES FOR CLERK							
10-45-742	AMERICAN RECOVERY FUNDS	.00	.00	269,700	.00	.00	269,700
Total ADMINISTRATION:		287,936	351,780	811,143	409,615	517,086	823,979
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		287,936	351,780	811,143	409,615	517,086	823,979

**2024 – Dept 54 – POLICE
GENERAL FUND SUMMARY**

FUNCTION

To provide professional and comprehensive law enforcement services for the Town of Georgetown

- 10-54-110 **Salary and Wages**
Salary for the Town Marshal and 3 full-time positions. Includes a COLA increase of 4%. \$355,724 is budgeted for 2024.
- 10-54-210 **Employee Insurance**
The cost of Medical/Dental/Vision/Life and Short and Long Term Disability insurance for four employees.
- 10-54-260 **FPPA**
In lieu of FICA and CCOERA contributions, the Town contributes 11% of the Police officers' salaries to the FPPA pension system. Was raised .50% in 2022 and will continue to be raised in subsequent years according to state statute passed in 2020. \$38,000 is budgeted for 2024.
- 10-54-270 **Uniform Allowance**
Uniforms for the Marshal and three officers.
- 10-54-280 **Education & Training**
Each sworn officer is required to take 40 hours annually to maintain certification. Part of new legislation that was passed includes a required amount for structured peer support. \$8,500 is budgeted for 2024.
- 10-54-435 **Maintenance - Equipment**
An appropriation of \$4,800 for 2023
- 10-54-436 **Maintenance - Vehicles**
An appropriation of \$11,000 for 2024.
- 10-54-525 **Internet**
The cost of wireless service for patrol vehicle tablets – adjusted to \$5,500.
- 10-54-610 **Equipment and Office Supplies**
An allocation of \$5,000 for 2024 for additional equipment for the new officer.
- 10-54-630 **Gas & Oil**
Increased to \$9,000 due to rising fuel costs.
- 10-54-680 **Program Support**
Program support for EForce and Expeditor incident report software programs.
- 10-54-690 **Miscellaneous**
- 10-54-745 **Equipment**
License plate reader/Taser Program/Body Cam Storage Program

Number of staff (full time & part time paid and any volunteers)

Marshal – 30 years in law enforcement. 22 Years at Georgetown PD.

One Sergeant, and one Field Officer in training. One open position to be filled 2024.

Funding and explain source

General fund – property taxes, sales taxes, municipal fines, and other general fund revenues

Any actions taken to control costs or mitigate rising costs in the departments

Officer uniforms and equipment costs are made to coincide with vendor sale events if possible.

Training scholarships are applied for as needed.

When possible, State contract pricing is requested on many basic supplies, i.e., ammo, batteries, tires, vehicles, office supplies, etc.

What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.

The biggest immediate challenge is the personnel requirements to provide adequate and appropriate police response for the Town of Georgetown.

Additional challenges have been presented to meet the legislative requirements of SB217 such as the requirement of body cameras, reporting and data storage of the body camera tapes and the requirement of tracking of all contacts which will be handled by Stop Litix.

Besides those difficult challenges, there are additional challenges over the next 3 to 5 years includes vehicle maintenance, evidence management, compliance with prosecutorial requirements for both juveniles and adults on the short term.

Per Marshal Williams – “Continued training is not only necessary for Officer safety, liability mitigation, remaining current on industry standards and changes, but is a P.O.S.T. (Colorado Peace Officer Standards & Training) requirement.

The required training hours are increasing every year. These training requirements are partially met with the on-line capability of the POLICEONE Academy subscription that we have in place for each Officer.

In previous years we have been successful in reimbursements for the costs of training, the reimbursements are only available as long as we remain compliant with the continued P.O.S.T. in-service training as required.”

TOWN OF GEORGETOWN

FINAL BUDGET 2024
Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
GENERAL FUND							
POLICE DEPARTMENT							
10-54-110	SALARIES AND WAGES	201,121	204,685	317,080	218,375	263,763	355,724
	Budget notes:						
	4% COLA INCREASE, INCLUDES THE MARSHAL AND 3 OFFICERS						
10-54-111	OVERTIME WAGES	12,196	6,511	7,500	3,327	3,500	7,500
10-54-210	EMPLOYEE INSURANCE	32,510	30,881	53,358	33,619	40,346	59,745
10-54-220	FICA CONTRIBUTION	3,159	3,776	4,598	4,085	4,200	5,267
10-54-240	WORKMENS COMP	3,559	8,010	7,088	7,703	8,000	8,200
10-54-250	UNEMPLOYMENT INSURANCE	644	436	635	459	547	736
10-54-260	FPPA	18,314	19,649	30,456	21,729	29,000	38,000
10-54-270	UNIFORM ALLOWANCE	321	1,556	3,000	1,187	1,780	3,000
	Budget notes:						
	INCLUDES VESTS						
10-54-280	EDUCATION & TRAINING	2,640	11,121	6,500	4,500	5,000	8,500
	Budget notes:						
	INCLUDES PEER SUPPORT \$1500, VARIOUS REQUIRED TRAINING \$7000						
10-54-310	LEGAL SERVICES	1,062	576	2,000	579	509	2,000
10-54-435	MAINTENANCE - EQUIPMENT	1,349	3,444	4,800	1,065	2,000	4,800
10-54-436	MAINTENANCE - VEHICLES	14,717	14,674	12,000	5,774	8,000	11,000
10-54-525	INTERNET	1,201	2,446	3,000	3,118	3,600	5,500
	Budget notes:						
	WIRELESS SERVICE FOR PATROL VEHICLE TABLETS						
10-54-530	TELEPHONE	455	406	540	316	700	1,400
10-54-570	DUES & SUBSCRIPTIONS	.00	154	1,500	1,044	1,500	2,000
	Budget notes:						
	STOPLITIX - STATE MANDATED TRACKING						
10-54-610	EQUIPMENT & OFFICE SUPPLIES	1,878	4,871	3,000	4,428	5,000	5,000
10-54-615	POSTAGE	34	101	100	11	16	100
10-54-630	GAS & OIL	7,130	10,465	9,000	7,873	8,200	9,000
10-54-660	FORENSIC & INVESTIGATION	1,171	798	2,500	2,462	2,500	3,500
10-54-680	PROGRAM SUPPORT	950	4,124	4,500	4,231	4,500	4,500
	Budget notes:						
	EFORCE AND EXPEDITOR						
10-54-690	MISCELLANEOUS	500	1,081	3,500	4,762	4,800	1,000
10-54-745	EQUIPMENT	28,167	23,296	9,000	495	4,000	21,000
	Budget notes:						
	TASER PROGRAM \$3800 PER YEAR, LICENSE PLATE READER \$12,000., BODY CAM STORAGE PROGRAM \$4000 PER YEAR, MISC EQUIP \$1200						
Total POLICE DEPARTMENT:		333,079	353,060	485,655	331,141	401,461	557,472
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		333,079	353,060	485,655	331,141	401,461	557,472
Net Total GENERAL FUND:		333,079-	353,060-	485,655-	331,141-	401,461-	557,472-

**2024 – Dept 56 - EMERGENCY SERVICES FUND
GENERAL FUND SUMMARY**

FUNCTION

Municipal Payment – Fire Authority

Annual support for the Fire Authority which funds fire departments and fire services throughout a portion of the County.

<u>2004 - \$46,000</u>	<u>2014 \$74,830</u>
<u>2005 - \$52,000</u>	<u>2015 \$74,339</u>
<u>2006 - \$54,000</u>	<u>2016 \$74,247</u>
<u>2007 - \$59,000</u>	<u>2017 \$74,989</u>
<u>2008 - \$60,000</u>	<u>2018 \$88,800</u>
<u>2009 - \$71,000</u>	<u>2019 \$89,000</u>
<u>2010 - \$71,000</u>	<u>2020 \$104,540</u>
<u>2011 - \$38,610</u>	<u>2021 \$106,600</u>
<u>2012 - \$79,227</u>	<u>2022 \$134,000</u>
<u>2013 - \$79,306</u>	<u>2023 \$131,510</u>
	<u>2024 \$187,250</u>

- *Line item 10-56-660.* Expenditures tied to property valuation dedicated to the Clear Creek Fire Authority. Based on the increase of assessed valuation of properties for the preceding year. Beginning 2024 and additional 33% each year for 3 years unless mill levy is increased.
- *Line item 10-56-665.* Budgeted amount is if we stay with County Dispatch, if Contracted with JEFFCOM will be slightly less. Exact figures not available yet. The cost share percentage for 2024 is 75%. Will be increased from \$100,000 in 2023 to \$150,000 in 2024.

Number of staff (full time & part time paid and any volunteers)

None.

Funding and explain source

General fund revenues.

Any actions taken to control costs or mitigate rising costs in the departments

Switching Dispatch Services to JEFFCOM will significantly decrease the cost for the next several years according to negotiations with the County.

What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.

There will be a learning curve for the Town in contracting with JEFFCOM.

TOWN OF GEORGETOWN

FINAL BUDGET 2024
Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
GENERAL FUND							
EMERGENCY SERVICES							
10-56-660	MUNICIPAL PAYMENT - FIRE AUTH.	106,000	134,000	131,510	131,510	131,510	187,250
	Budget notes:						
	BASED ON THE INCREASE OF ASSESSED VALUATION OF PROPERTIES FOR THE PRECEDING YEAR BEGINNING 2024 AN ADDITIONAL 33% EACH YEAR FOR 3 YEARS UNLESS MILL LEVY IS INCREASED						
10-56-665	DISPATCH FEES	54,136	76,414	100,000	54,136	110,000	150,000
	Budget notes:						
	BUDGETED AMT IS IF WE STAY WITH COUNTY DISPATCH, IF CONTRACTED WITH JEFFCOM WILL BE SLIGHTLY LESS. FIGURES NOT AVAILABLE YET.						
Total EMERGENCY SERVICES:		160,136	210,414	231,510	185,646	241,510	337,250
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		160,136	210,414	231,510	185,646	241,510	337,250
Net Total GENERAL FUND:		160,136-	210,414-	231,510-	185,646-	241,510-	337,250-

2024 – Dept 58 - BUILDING DEPARTMENT GENERAL FUND SUMMARY

FUNCTION

This department is set aside to account for the contracted services for building inspection, code enforcement and land use review including consultant costs for planning and engineering.

- **10-58-305 - Land Use Review Fees**
The Town has a contract planner that reviews applications. These fees are charged to the applicant.
- **10-58-390 - *Contract Services – Building Inspection.***
In 2012, the Board of Selectmen decided to return to a Contract Building Inspector. In 2018, the Board negotiated the contract renewal to state that Safebuilt receives 75% (instead of 90%) of building and plan review fees. However, town staff is now responsible to input permit information into the Community Core permit system. In September 2021, the Town switched electrical inspections to Safebuilt.
- **10-58-391 - *Contract Services – Code Enforcement.***
This appropriation was separated from Contract Building Inspection in 2015. With contract renewal, Safebuilt now charges \$60 per hour for this service.

Number of staff (full time & part time paid and any volunteers)

None. There are some Town Hall staff hours dedicated to training and input permit information into Community Core permitting software.

Funding and explain source

Permit and plan review fees.

Any actions taken to control costs or mitigate rising costs in the departments

Renewed contract with Safebuilt in 2018 to lower Safebuilt's percentage from 90% to 75% and increase town's percentage from 10% to 25%. If service is unacceptable (fewer complaints in 2022 – although discussion of timing of plan review and inspections has caused issues), Town can look elsewhere to contract for building inspection services.

What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.

Training town staff to use permit software.
Follow up on building inspection issues.

TOWN OF GEORGETOWN

FINAL BUDGET 2024

Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
GENERAL FUND							
BUILDING DEPARTMENT							
10-58-290	MANAGEMENT SERVICES ALLOCATI	9,144	9,688	10,000	8,073	10,000	10,000
10-58-305	LAND USE REVIEW FEES	11,625	11,101	8,000	10,725	12,000	12,000
10-58-390	CONTRACT SVC - BUILDING INSP	59,183	63,970	37,500	30,237	37,500	30,000
Budget notes:							
BASED ON 75% OF FEES CHARGED							
10-58-391	CONTRACT SVCS CODE ENFORCEME	.00	.00	1,000	.00	.00	1,000
Total BUILDING DEPARTMENT:		79,952	84,760	56,500	49,035	59,500	53,000
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		79,952	84,760	56,500	49,035	59,500	53,000
Net Total GENERAL FUND:		79,952-	84,760-	56,500-	49,035-	59,500-	53,000-

**2024 – Dept 60 – ROAD AND BRIDGE
GENERAL FUND SUMMARY**

FUNCTION

The expenditures are dedicated to the ongoing repair and maintenance of the streets within Georgetown town limits, including snow plowing and removal. Included within these activities are major maintenance and repair items, such as crack sealing, chip sealing, milling and filling, and other items related to our long-term street maintenance plan.

- **10-60-110- Salaries and Wages**
The budget for the three full-time and one part-time position for the Road and Bridge Department. Includes a 4% COLA for 2024.
- **10-60-280- Education and Training**
\$1,000 for 2024 for motor grader class.
- **10-60-411- Water/Sewer**
The cost of a sanolet at the Town Shop, as sewer service is not available at their location. \$4000 is budgeted for 2024.
- **10-60-421- Trash Removal**
The cost of trash removal for Town trash, increased service during summer months
- **10-60-430- Maintenance – Building**
Includes New Shop Lighting and Heating for the new addition. \$15,000 is budgeted for 2024.
- **10-60-435- Maintenance - Equipment**
Repair costs on aging equipment. \$22,000 is budgeted for 2024.
- **10-60-436- Maintenance - Vehicles**
General maintenance on four trucks. \$8,100 is budgeted for 2024.
- **10-60-620- Gas & Electricity**
Electricity for the Town Shop and streetlights throughout Town. \$30,000 is budgeted for 2024.
- **10-60-621- Propane**
The Town's shops are not connected to a natural gas line, so the winter heating is provided by propane. \$4,000 is budgeted for 2024.
- **10-60-660- Road Improvement Plan**

This appropriation is based on the one cent sales tax increase that took effect July 1, 2015. These funds are restricted for Road and Bridge improvements. No carryover from 2023. \$363,444 is budgeted for 2024.

- **10-60-661- Road Improvement CCC**
In 2022 the County implemented a share back with municipalities for funding road improvements. These funds are restricted for road improvements. Includes \$170,000 carryover from 2023. \$100,000 is for the Argentine North Project. \$330,000 is budgeted for 2024.
- **10-60-665- Road Maintenance**
This appropriation is for materials required for the maintenance of roads such as road base, asphalt patching and salted sand. \$30,000 is budgeted for 2024.
- **10-60-670- Traffic Control**
Stop signs, other regulatory signs, purchase of barricades, flashers.
- **10-60-730- Bridges**
Reduced to \$1,000. Major bridge repairs and improvements for 22nd Street bridge were completed in 2022. 5 Bridges were resurfaced in 2023: 22nd Street, 15th Street, 11th Street, Rose Street, and Taos Street.
- **10-60-745- Equipment**
There is no new equipment budgeted for 2024. The purchase of a new backhoe for the department was appropriated in the Sale Tax Capital Improvement Fund in 2023.

Number of staff (full time & part time paid and any volunteers)

3 full-time employees. Handles a number of duties in addition to road & bridge including building maintenance.

Funding and explain source

General fund revenues - specifically the funds from HUTF, share back from Clear Creek County, Sales Tax one cent increase and the Town's share of the Road and Bridge Tax.

Any actions taken to control costs or mitigate rising costs in the departments

Current actions are to complete the construction of building – for storage of large equipment and other items. Will save on maintenance, tire replacement on large equipment. Windows, doors, and garage door is scheduled to be installed 2024. As stated previously, all of our paved streets need preservative treatments on a regularly scheduled cycle. Preservative treatments (whether a seal coat or a chip and seal coat) extend the life cycle of pavement and delay the inevitable mill

and overlay. Thus, there are significant savings if we can postpone the mill and overlay for a street section.

What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.

The challenge is finding the necessary funding to do the necessary studies to update the 2006 Stormwater Study, create a Road Condition Assessment, assess the current studies and how they relate to the existing 5-year CIP and Comprehensive Plan, and assess if our Traffic Code meets the MUTC Standards.

TOWN OF GEORGETOWN

FINAL BUDGET 2024

Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
GENERAL FUND							
ROAD & BRIDGE							
10-60-110	SALARIES AND WAGES	116,810	150,784	206,525	157,221	188,105	227,262
	Budget notes:						
	4% COLA INCREASE						
10-60-111	OVERTIME WAGES	2,889	776	2,250	.00	1,000	3,000
10-60-210	EMPLOYEE INSURANCE	30,282	21,468	27,067	20,405	23,814	30,187
10-60-220	FICA CONTRIBUTION	8,767	11,888	15,800	11,946	14,390	17,616
10-60-230	EMPLOYEE PENSION	658	2,171	5,572	2,278	2,478	6,908
10-60-240	WORKMENS COMP	3,164	8,687	7,470	7,938	8,100	8,328
10-60-250	UNEMPLOYMENT INSURANCE	348	314	414	315	376	461
10-60-270	UNIFORMS	220	461	500	.00	.00	500
10-60-280	EDUCATION & TRAINING	.00	.00	1,000	80	80	1,000
10-60-390	OTHER SERVICES-CONTRACT LABOR	1,625	.00	500	.00	.00	500
10-60-411	WATER/SEWER	1,207	3,420	3,500	2,882	3,500	4,000
	Budget notes:						
	INCLUDES PORTA JON FOR SHOP						
10-60-421	TRASH REMOVAL	4,922	4,151	4,300	3,286	4,200	4,300
	Budget notes:						
	ADD'L SERVICE DURING SUMMER MONTHS						
10-60-430	MAINTENANCE - BUILDING	2,236	2,952	6,000	14,272	28,000	15,000
	Budget notes:						
	INCLUDES NEW SHOP LIGHTING AND HEATING FOR ADDITION						
10-60-435	MAINTENANCE - EQUIPMENT	21,066	22,706	12,000	17,387	20,000	22,000
10-60-436	MAINTENANCE - VEHICLES	8,690	8,034	5,000	4,271	6,000	8,100
10-60-470	RENTALS-EQUIPMENT	.00	.00	1,000	.00	.00	1,000
10-60-525	INTERNET	1,604	1,640	1,800	1,494	1,800	1,900
10-60-530	TELEPHONE	368	41	.00	.00	.00	.00
10-60-610	GENERAL SUPPLIES	208	1,193	1,000	663	800	1,000
10-60-611	SHOP SUPPLIES	2,895	3,382	2,500	1,616	2,000	2,500
10-60-620	GAS & ELECTRICITY	21,127	23,187	26,000	23,826	30,000	30,000
10-60-621	OTHER - PROPANE	2,917	3,074	4,000	1,747	4,000	4,000
10-60-630	GAS & OIL	6,758	12,401	13,000	11,417	13,000	16,000
	Budget notes:						
	INCLUDES DIESEL						
10-60-660	ROAD IMPROVE. PLAN	376,147	170,684	571,740	601,234	601,234	363,444
	Budget notes:						
	REVENUES COLLECTED FROM THE ONE CENT INCREASE IN SALES TAX. ROAD WORK TBD. NO CARRY OVER FROM 2023						
10-60-661	ROAD IMP CCC	.00	.00	200,000	.00	29,500	330,000
	Budget notes:						
	SHARE BACK FROM CCC RESTRICTED FOR ROAD IMP. INCLUDES 170K CARRY OVER FROM 2023. 100k FOR ARGENTINE NORTH PROJECT						
10-60-665	ROAD MAINTENANCE	17,499	15,120	30,000	13,698	30,000	30,000
	Budget notes:						
	ASPHALT REJUVENATOR AND REGULAR ROAD MAINTENANCE MATERIALS,						
10-60-670	TRAFFIC CONTROL	3,657	2,936	3,000	2,340	2,500	3,000
10-60-690	MISCELLANEOUS	1,892	1,100	500	3,253	4,000	1,000
10-60-730	BRIDGES	9,000	2,300	1,000	117	117	1,000
10-60-745	EQUIPMENT	41,324	2,300	1,000	1,134	4,500	1,000
	Budget notes:						
	USED LIFT AND SNOW BOX (2023)						
Total ROAD & BRIDGE:		688,280	477,173	1,154,438	904,819	1,023,494	1,135,006
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		688,280	477,173	1,154,438	904,819	1,023,494	1,135,006

**2024 – Dept 65 – PARKS
GENERAL FUND SUMMARY**

FUNCTION

To acquire, develop, operate, and maintain our parks and outdoor environment which enriches the quality of life for residents and visitors alike, and preserves it for future generations.

- **10-65-110- *Salaries and Wages***
An appropriation for a full-time employee for parks. Two additional part time seasonal employees for parks and flower maintenance. Town currently has 80 hanging baskets and 35 trash containers that need to be maintained daily from early June to late September while on a less frequent basis the rest of the year.

- **10-65-340- *Trees***
An appropriation of \$10,000 for annual tree planting and maintenance. This includes pruning, tree replacement and deep root fertilization.

- **10-65-411- *Water & Sewer & Sanolets***
The cost of water bills in the parks, public restrooms and for sanolets at City Park, 5 portalets for the 4th of July with wash stations, portalet at the tennis court, and an ADA sanolet at Silverdale. The appropriation of \$23,000 was budgeted for 2024 with the addition of the public restrooms at Strousse Park and the billing for both water and sewer at that location.

- **10-65-415- *Event Supplies***
Additional special events i.e. picnic after clean-up day requested by Park Board.

- **10-65-430- *General Maintenance***
Foster's Place maintenance as well as other areas.

- **10-65-470- *Rentals***
Dumpsters for Town Clean-up Day

- **10-65-660- *Holiday decorations***
Replace some aging decorations, greenery, lights.

- **10-65-700- *Capital Outlay***
The appropriation of \$400,916 - with the proceeds of the park's sales tax. Projects include \$250,000 CDOT Grant for Strousse Park. Will be used to finish the Strousse Park Project.

Number of staff (full time & part time paid and any volunteers)

With the passage of the sales tax initiative - 1 full time employee and 2 part time seasonal employees. General maintenance has improved with the full-time employee instead of seasonal personnel. Looking for even greater improvements in 2024.

Funding and explain source

General fund – property taxes, sales taxes, and other general fund revenues. Sales and use tax ballot initiative was passed in 2018 for 10 years – starting in 2019. 2024 will be year 6 of 10 for the sales and use tax ballot initiative.

Any actions taken to control costs or mitigate rising costs in the departments

Major projects will follow bid procedures to obtain the lowest cost possible. Parks & Recreation Commission will recommend priority of projects as a result of the passage of the sales tax ballot initiative for approval by the Board of Selectmen.

What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.

Prioritizing projects and improvements to facilities according to the parks master plan. Temper expectations to complete projects in order or that require multiple years to fund.

TOWN OF GEORGETOWN

FINAL BUDGET 2024

Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
GENERAL FUND							
PARKS & RECREATION							
10-65-110	SALARIES AND WAGES	42,009	49,682	67,269	58,909	70,000	72,559
Budget notes: INCLUDES 4% COLA, INCLUDES 2 PT SEASONAL POSITION 30HR WK FOR 12 WEEKS							
10-65-111	OVERTIME WAGES	91	53	.00	55	55	.00
10-65-210	EMPLOYEE INSURANCE	12,040	12,251	13,209	11,074	13,290	14,805
10-65-220	FICA CONTRIBUTION	3,190	3,923	5,147	4,511	5,384	5,551
10-65-230	EMPLOYEE PENSION	1,204	1,395	1,538	1,254	1,515	1,648
10-65-240	WORKMENS COMP	568	865	1,184	1,597	1,700	1,277
10-65-250	UNEMPLOYMENT INSURANCE	125	103	195	118	141	146
10-65-270	UNIFORMS	82	203	250	.00	.00	250
10-65-300	PROFESSIONAL SVCS	.00	.00	.00	.00	.00	.00
10-65-340	TREES	32,326	.00	10,000	2,020	2,020	10,000
Budget notes: TREE REPLACEMENT PROGRAM, ROUTINE SPRAYING , ROOT FEEDING AND TRIMMING							
10-65-411	WATER & SEWER & SANOLETS	24,584	30,024	25,000	22,683	25,000	23,000
Budget notes: REG BILLING, FIVE 4TH OF JULY PORTA POTTIES WITH WASH STATIONS,ADA PORTA JOHN @SILVER DALE, TENNIS COURTS							
10-65-415	EVENT SUPPLIES	.00	490	500	.00	.00	500
Budget notes: ADDITIONAL SPECIAL EVENTS i.e. PICNIC AFTER CLEAN UP DAY							
10-65-420	JANITORIAL FEES	89	2,956	7,200	2,930	4,000	5,500
10-65-430	MAINTENANCE - GENERAL	7,098	12,255	15,000	19,190	25,000	15,000
10-65-435	MAINTENANCE - EQUIPMENT	481	1,001	6,500	842	1,000	6,500
10-65-436	MAINTENANCE - VEHICLES	811	1,279	1,500	815	1,000	2,000
10-65-470	RENTALS	8,133	4,152	6,000	9,318	12,000	8,000
Budget notes: DUMPSTERS FOR CLEAN UP DAY							
10-65-600	HOLIDAY DECORATIONS	1,167	10,288	20,000	3,271	5,700	10,000
Budget notes: REPLACE SOME AGING DECORATIONS, GREENERY, LIGHTS							
10-65-620	GAS & ELECTRICITY	2,198	4,231	4,000	4,300	5,000	6,000
10-65-630	GAS & OIL	3,230	5,225	3,500	4,001	4,447	5,000
10-65-665	FLOWERS	4,444	5,647	6,500	5,780	5,780	7,000
10-65-690	MISCELLANEOUS	220	.00	200	1,553	2,000	1,000
10-65-700	CAPITAL OUTLAY	101,981	110,196	176,974	83,866	176,974	400,916
Budget notes: CAPITAL PROJECTS TBD WITH BALANCE OF 1/2 OF 1 CENT SALES TAX INCREASE PROJECTS TBD, PRIMARILY FOR THE NEXT PHASE OF STROUSSE PARK PROJECT INCLUDES \$250000 CDOT GRANT FOR STROUSSE PARK							
10-65-741	EQUIPMENT	338	6,527	2,500	8,168	9,000	10,000
Budget notes: NEW RIDING MOWER, BLADE FOR TRACTOR							
Total PARKS & RECREATION:		246,407	262,745	374,166	246,254	371,006	606,652
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		246,407	262,745	374,166	246,254	371,006	606,652
Net Total GENERAL FUND:		246,407-	262,745-	374,166-	246,254-	371,006-	606,652-

**2024 – General Fund - Dept 90 – NON DEPARTMENTAL
GENERAL FUND SUMMARY**

FUNCTION

Fund to account for items that don't fit any other category including expenses tied to the Community Center, fees tied to the Business Promotions Commission and training expenses for Design Review Commission and Planning Commission Boards, and Board of Selectmen.

- 10-90-530 **Community Center Telephone**
The Town pays for the Community Center telephone and internet service so that they can respond to inquiries.

- 10-90-660 **Community Center Contribution**
This appropriation is to help the Community Center offset costs for providing information services and public restrooms to visitors. This appropriation was moved from the Business Promotion Fund.

- 10-90-670 - **Vendors Fee – Town Promotions**
It is the practice of the Town Board of Selectmen to deposit the Vendor's Fee into the Business Promotions fund for use in promoting business and tourist activities – it is an expenditure in this line item and a revenue line item in the Promotions fund.

- 10-90-675 - **Business License Match - TP**
In the past the Board of Selectmen has chosen to provide funds out of the General Fund for what is collected in the Promotions Assessment Fee. The appropriation for 2020 was changed to 100% of the Promotions Assessment Fee. Remains at this level for 2024.

Number of staff (full time & part time paid and any volunteers)

None.

Funding and explain source

General fund revenues.

Any actions taken to control costs or mitigate rising costs in the departments

Extent of support for these activities.

What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.

N/A

TOWN OF GEORGETOWN

FINAL BUDGET 2024
Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
GENERAL FUND							
NON-DEPARTMENTAL							
10-90-530	COMMUNITY CTR PHONE & INTERN	1,872	2,044	2,200	1,721	2,066	2,500
	Budget notes:						
	INCLUDES INTERNET - DEDUCTED FROM ANNUAL CONTRIBUTION						
10-90-660	COMMUNITY CENTER CONTRIBUTI	9,150	8,113	9,150	8,113	9,150	9,616
	Budget notes:						
	5,000 FOR PAYROLL PAID MONTHLY AND 4150. FOR OPERATING PAID QUARTERLY						
10-90-670	VENDORS FEE - TOWN PROMOTION	21,530	15,718	25,362	11,763	15,000	15,000
10-90-675	BUSINESS LICENSE MATCH - TP	24,395	23,450	20,000	7,955	20,000	20,000
	Budget notes:						
	15% OF BUSINESS LICENSES COLLECTED (MATCH), INCREASED TO 100% MATCH IN 2020						
10-90-680	TRAINING & EDUC.-DRC	196	2,087	1,000	.00	.00	1,000
10-90-681	TRAINING & EDUC.-PLANNING	.00	.00	1,000	.00	.00	1,000
10-90-682	STROUSSE PARK INTERPRETATIVE	.00	.00	4,590	.00	.00	4,590
10-90-683	TRAINING & EDUCATION - BOS	.00	.00	.00	.00	.00	2,000
Total NON-DEPARTMENTAL:		57,142	51,412	63,302	29,552	46,216	55,706
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		57,142	51,412	63,302	29,552	46,216	55,706
Net Total GENERAL FUND:		57,142-	51,412-	63,302-	29,552-	46,216-	55,706-

2024 – FIRESTATION MAINTENANCE FUND FUND 12- SUMMARY

FUNCTION

Funding comes from the cell tower lease on the Town owned property on Brownell St. (current Clear Creek Fire Station). Expenditures are for maintenance of the four fire station buildings that are owned by the Town including the current Clear Creek Fire Authority Station at 750 Brownell St., Alpine Hose Museum at 501 5th St., the Old Missouri building in the 1000 block of Taos and the Star Hook and Ladder building (Town Hall).

- **12-30-100 - Cell Tower Leases**
Verizon Cell Tower - - - - Tower lease revenues are received monthly for the tower located on the Brownell Street Firehouse. The lease payment is currently \$1,369 per month.
- Pay for utilities – for Alpine Hose Museum
- **12-40-700 - Capital Improvements**
Set aside funds to maintain buildings.

Number of staff (full time & part time paid and any volunteers)

None directly. Although contract through HGI uses volunteers for the Alpine Hose museum tours and maintenance.

Funding and explain source

Lease payment.

Any actions taken to control costs or mitigate rising costs in the departments

Maintenance needs will exceed revenues received; however, continuing to expend funds on an annual basis will extend the life of major items needed at each building.

What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.

Large ticket items that exceed annual appropriation. Technology may change structure or eliminate the need for the lease.

TOWN OF GEORGETOWN

FINAL BUDGET 2024

Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
FIRESTATION MAINTENANCE FUND							
REVENUE							
12-30-100	VERIZON CELL TOWER	17,797	16,428	16,428	12,321	16,428	16,426
12-30-150	ATT CELL TOWER	.00	.00	.00	.00	.00	.00
12-30-200	INTEREST	3	29	6	57	54	73
Total REVENUE:		17,799	16,456	16,434	12,377	16,482	16,499
EXPENDITURES							
12-40-411	WATER & SEWER	1,562	1,614	1,700	1,245	1,600	1,720
12-40-430	MAINTENANCE - BUILDING	6,866	1,343	2,000	868	1,000	2,000
12-40-530	TELEPHONE	650	729	850	645	800	900
12-40-620	GAS & ELECTRICITY	1,533	2,019	2,000	1,832	2,159	2,500
12-40-660	CONTRIBUTION	.00	1,740	3,500	.00	.00	2,000
12-40-700	CAPITAL IMPROVEMENTS	.00	.00	20,000	.00	2,300	20,000
Budget notes: EXTERIOR PAINTING OF ALPINE HOSE, CONCRETE WORK							
Total EXPENDITURES:		10,611	7,445	30,050	4,590	7,859	29,120
FIRESTATION MAINTENANCE FUND Revenue Total:		17,799	16,456	16,434	12,377	16,482	16,499
FIRESTATION MAINTENANCE FUND Expenditure Total:		10,611	7,445	30,050	4,590	7,859	29,120
Net Total FIRESTATION MAINTENANCE FUND:		7,188	9,012	13,616	7,787	8,623	12,621

**2024 – HISTORIC STRUCTURE PRESERVATION
FUND 14 - SUMMARY**

FUNCTION

Funding comes from Sales Tax Revenue. This fund was created in 2016. In 2016, revenues were derived from 10% of the 67% of sales tax that is allocated to the General Fund. The contribution for 2017 and subsequent years was reduced to a set amount of \$10,000 from the 67% general sales tax allocated to the General Fund. These funds are set aside for historic preservation of historic structures that are facing demolition by neglect.

- **14-30-100 - Sales Tax Revenue – set aside**
Continue providing \$10,000 as a set-aside for repairs and/or preservation of historic structures that are facing demolition by neglect.
No changes from the previous year.

Projected beginning fund balance for 2024 - - - \$88,492

Projected ending fund balance for 2024 (if no demo cases) - - - \$98,562

- **If expenditures occur, will be approved by the Board.**

Number of staff (full time & part time paid and any volunteers)

None – work will be done through contract.

Funding and explain source

General fund –sales taxes.

Any actions taken to control costs or mitigate rising costs in the departments

Town actions to address demolition by neglect are recommended by Design Review Commission board members to the Board of Selectmen. BOS will then notify property owner of action by Town if not addressed by the property owner before contracting for work to be completed. Persuading the property owner that it is in his/her best interest to complete the work on their own and often less expensive is the most effective option for the Town to control costs expended by the Town.

What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.

Getting in touch with the property owners whose property is beginning to show neglect and getting these property owners to address the issues that are brought forward.

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
HISTORIC STRUCTURE PRESERVATIO							
REVENUE							
14-30-100	SALES TAX REVENUE	10,000	10,000	10,000	10,000	10,000	10,000
14-30-200	INTEREST	2	26	6	54	53	70
Total REVENUE:		10,002	10,026	10,006	10,054	10,053	10,070
HISTORIC STRUCTURE PRESERVATIO Revenue Total:		10,002	10,026	10,006	10,054	10,053	10,070
HISTORIC STRUCTURE PRESERVATIO Expenditure Total:		.00	.00	.00	.00	.00	.00
Net Total HISTORIC STRUCTURE PRESERVATIO:		10,002	10,026	10,006	10,054	10,053	10,070

**2024 CONSERVATION TRUST FUND
FUND 20 - SUMMARY**

FUNCTION

This fund accounts for the portion of Lottery Proceeds constitutionally mandated to be distributed directly to local governments, based on population, for acquiring and maintaining parks, open space and recreational facilities.

- Receive the funds from State Lottery Proceeds Line item 20-30-100.
- In certain years, expenditure to assist in projects that meet the criteria set for Lottery Proceeds – parks, open space and recreational facilities.
- In 2024, the town is not planning to have expenditures for the Conservation Trust Funds but will plan to build this fund. In general, revenues received will remain in fund until the Board grants authority to expend on specific project that meets the criteria set for Lottery proceeds. Often, the proceeds from more than 1 year are used together for a project. *Line item 20-40-732.*

Number of staff (full time & part time paid and any volunteers)

N/A

Funding and explain source

State lottery proceeds.

Any actions taken to control costs or mitigate rising costs in the departments

N/A

What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.

N/A

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
CONSERVATION TRUST FUND							
REVENUE							
20-30-100	STATE LOTTERY FUNDS	6,741	7,117	5,700	6,040	8,100	8,500
20-30-200	INTEREST INCOME	1	14	10	26	29	40
Total REVENUE:		6,742	7,132	5,710	6,066	8,129	8,540
EXPENDITURES							
20-40-731	STROUSSE PARK REHAB	.00	.00	30,000	23,277	30,000	.00
Budget notes: IN COMBINATION WITH PARKS BUDGET AMOUNT							
Total EXPENDITURES:		.00	.00	30,000	23,277	30,000	.00
CONSERVATION TRUST FUND Revenue Total:		6,742	7,132	5,710	6,066	8,129	8,540
CONSERVATION TRUST FUND Expenditure Total:		.00	.00	30,000	23,277	30,000	.00
Net Total CONSERVATION TRUST FUND:		6,742	7,132	24,290-	17,211-	21,871-	8,540

**2024 – TOWN PROMOTION COMMISSION FUND
FUND 21 - SUMMARY**

FUNCTION

Expenses for the money transferred to the Business Promotions Commission for their operations and special events are included here.

Revenues

- **21-30-100- Business License Fee**
Section 5.04.100 of the Town Code stipulates that the Business Promotions Assessment portion of the Business Licenses Fee be deposited into the Business Promotions Fund. \$20,000 is budgeted for 2024.
From the Town Code:
5.04.045 - Business promotion assessment.
In addition to the business license fee, all local businesses shall pay an annual non-refundable business promotion assessment or surcharge as established from time to time by the Board of Selectmen, such assessment or surcharge to be paid into a special Business Promotion Fund. The assessment shall be based on a full calendar year, but shall be prorated for one-half (½) year for any businesses which commence operation after July 1 of each year. No other prorations shall be done.
(Ord. 414 §1, 1989; Ord. 487, §3, 1998; Ord. 9 §1, 2002; Ord. 3 §2, 2005)

- **21-30-150- Lodging Tax**
Revenues from the Lodging Tax shared with Workforce and Tourism Fund (23-50-150). \$66,000 is budgeted for 2024.

- **21-30-200- Sales Tax Vendor's Fee**
It is the practice of the Town Board of Selectmen to deposit the Vendor's Fee into the Business Promotions fund for use in promoting business and tourist activities. This fee equals .0222 of 67% of the General Fund sales tax collections. \$15,000 is budgeted for 2024.

- **21-30-900- Transfer from General Fund**
In the past the Board of Selectmen has chosen to provide funds out of the General Fund to match a portion of the Promotions Assessment Fee. The contribution for 2024 is based on 100% of the Promotions Assessment Fee.

Expenditures

- **21-40-110- Salaries and Wages**
Full-Time Marketing and Events Manager.

- **21-40-280- Education and Training**
This expenditure is to pay for the necessary training and conferences for the Marketing and Events Manager. \$5000 is budgeted for 2024.

- **21-40-290- Management Services Allocation**
This expenditure is to pay for the town supplies and staff services such as Administrator, Town Clerk, and Town Treasurer costs attributable to Business Promotions. Amount has been decreased versus previous years.
- **21-40-300- Professional Services**
Contract services as needed.
- **21-40-540- Media Advertising**
Amount requested for advertising Georgetown in trade and tourism journals, radio, and TV. Expenditures includes: CTO Campaign \$2500, 5280 Campaign \$3500, Blogger/Vlogger sponsorship \$5000, quarterly ads sponsorship \$10,000, printed materials \$8000, & promotional materials \$4000.
- **21-40-670- Brochures**
No allocation in 2024.
- **21-40-675- Distribution**
Minor amount - Costs for distribution of the Town brochure in racks and at other visitor centers.
- **21-40-685- Special Events**
This expenditure is to help promote events such as Pancake Breakfast \$500, Georgetown Days \$2000, Burro Race \$500, Memorial Day, Slacker Race \$2000, Georgetown Big Horn Sheep Festival \$1000, Christmas Market \$5000, Mountain Jams \$5000, Winterfest \$2000, 4th of July \$12,500, Chili Cookoff \$500, and TBD \$4000. \$35,000 is budgeted for 2024.
- **21-40-686- Signage**
For updated signage. The replacement/update program will span several years. \$22,000 is budgeted for 2024.

Number of staff (full time & part time paid and any volunteers)

One Full-Time Marketing and Events Manager. Contract work for marketing plan, website, social media (and some contracts may be combined in events coordinator agreement).

Funding and explain source

Business License Fee, Sales Tax Vendor's Fee, Lodging Tax, and a transfer from General Fund (if approved by the BOS)

Any actions taken to control costs or mitigate rising costs in the departments

Most of the items with the Promotions budget are intended to increase the number of customers or attendees for local businesses and therefore increase the revenue through sales taxes.

What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.

Large ticket items that exceed annual appropriation.

Key challenge is the coordination of special events and volunteer recruitment for events. Implementation of the marketing plan.

The lodging tax revenues are not what was expected which is due to complications with some third-party online hosting sites (i.e., Airbnb, etc...) collecting the 2% tax but not remitting the tax to the Town. Due to constantly changing events – will the Town need to support additional measures to support businesses in lieu of lack of other funding sources (as yet).

TOWN OF GEORGETOWN

FINAL BUDGET 2024
Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
TOWN PROMOTION COMMISSION FUND							
REVENUE							
21-30-100	BUSINESS LIC FEE - PROMO ASSMT	24,395	23,450	20,000	8,295	20,000	20,000
21-30-150	LODGING TAX	.00	.00	112,500	47,576	63,000	66,000
Budget notes:							
REVENUES FROM LODGING TAX SHARED WITH WORKFORCE AND TOURISM ENHANCEMENT FUND FOR 2023							
21-30-151	LODGING TAX PENALTIES/INT	.00	.00	.00	1,258	1,500	1,000
Budget notes:							
REVENUES FROM LODGING TAX SHARED WITH WORKFORCE AND TOURISM ENHANCEMENT FUND FOR 2023							
21-30-200	SALES TAX VENDOR'S FEE	21,530	15,718	25,362	11,803	15,000	15,000
21-30-400	BOOTH RENTAL FEES	.00	475	400	.00	.00	400
21-30-900	TRANSFER FROM GENERAL FUND	24,395	23,450	20,000	7,955	20,000	20,000
Budget notes:							
INCREASED TO 100% MATCH IN 2020							
21-30-901	TRANS FROM WORKFORCE & TOUR	.00	.00	.00	.00	.00	15,000
21-30-950	DONATIONS	714	2,629	1,000	438	1,000	1,000
Total REVENUE:		71,034	65,722	179,262	77,325	120,500	138,400
EXPENDITURES							
21-40-110	SALARIES AND WAGES	.00	.00	24,960	22,464	27,115	56,000
Budget notes:							
FT EVENTS EMPLOYEE BEGINNING JUNE 2023							
21-40-210	EMPLOYEE INSURANCE	.00	.00	6,674	6,609	7,900	14,883
21-40-220	FICA CONTRIBUTION	.00	.00	1,910	1,718	1,910	4,284
21-40-240	WORKMENS COMP	.00	.00	235	262	275	528
21-40-250	UNEMPLOYMENT INSURANCE	.00	.00	50	45	50	113
21-40-280	EDUCATION AND TRAINING	.00	.00	5,000	367	2,600	5,000
Budget notes:							
TRAINING AND CONFERENCES FOR EVENTS COORDINATOR							
21-40-290	MANAGEMENT SERVICES ALLOCATI	12,556	1,392	1,392	1,160	1,392	1,392
21-40-300	PROFESSIONAL SERVICES	18,991	42,432	23,993	6,273	6,300	2,000
21-40-540	MEDIA ADVERTISING	1,800	2,608	37,090	625	2,000	25,000
Budget notes:							
CTO CAMPAIGN \$2500, 5280 CAMPAIGN \$3590, BLOGGER/VLOGGER SPONSORSHIP \$5000, QTRLY ADS SPONSORSHIP \$10000, PRINTED MATERIALS \$8000, PROMOTIONAL MATERIALS \$4000, PARTNERSHIP MATERIALS \$4000. SOME OF THESE WILL BE IMPLEMENTED DEPENDING ON AVAILABLE FUNDING							
21-40-541	WEBSITE	.00	.00	5,000	.00	.00	5,000
21-40-620	GAS & ELECTRICITY	233	418	350	614	720	780
21-40-670	BROCHURES	367	348	.00	.00	.00	.00
21-40-675	DISTRIBUTION	.00	.00	100	.00	.00	100
21-40-685	SPECIAL EVENTS	7,377	10,422	35,500	1,637	15,000	35,000
Budget notes:							
PANCAKE BREAKFAST \$500,GEORGETOWN DAYS \$2000,BURRO RACE \$500, SLACKER \$2000, 4TH OF JULY \$12500, CHILI COOKOFF \$500, SHEEP FEST \$1000, CHRISTMAS MKT \$5000, MOUNTAIN JAMS \$5000, TBD \$4000. WINTERFEST \$2000,							
21-40-686	SIGNAGE	8,254	12,879	4,000	750	16,125	22,000
21-40-690	MISCELLANEOUS	4,146	1,051	200	831	1,246	200
21-40-741	EQUIPMENT	.00	.00	2,500	2,522	2,522	.00
Budget notes:							
1/2 THE COST OF TAX COLLECTION PROGRAM							
Total EXPENDITURES:		53,722	71,549	148,954	45,877	85,155	172,280
TOWN PROMOTION COMMISSION FUND Revenue Total:		71,034	65,722	179,262	77,325	120,500	138,400

TOWN OF GEORGETOWN

FINAL BUDGET 2024
Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
TOWN PROMOTION COMMISSION FUND Expenditure Total:		53,722	71,549	148,954	45,877	85,155	172,280
Net Total TOWN PROMOTION COMMISSION FUND:		17,311	5,826-	30,308	31,448	35,345	33,880-

**2024 – WORKFORCE & TOURISM ENHANCEMENT FUND
FUND 23 - SUMMARY**

FUNCTION

Funding comes from Lodging Tax Revenue. This fund was created in 2023 after a ballot measure was passed by the voters in November 2022. In 2023, revenues were derived from 50% of the Lodging Tax approved by voters in 2022. These funds are set aside for but not limited to coordinating tourism promotion activities to enhance the visitor experience and to create programs and assistance for workforce housing and childcare.

- **23-50-150- Lodging Tax – set aside**
A portion of the Lodging Tax collected (Shared allocation with Town Promotions Fund). \$66,000 is budgeted for 2024.

- **When expenditures occur, will be approved by the Board of Selectmen**

Number of staff (full time & part time paid and any volunteers)

Lodging Tax will be collected by the Town Treasurer.

Funding and explain source

This is funded by the collected Lodging Tax.

Any actions taken to control costs or mitigate rising costs in the departments

This is a new fund which will require oversight by the Town Administrator and Board of Selectmen as projects are identified.

What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.

As previously stated, this is a new fund and a Workforce & Tourism Enhancement Committee or Commission may be established to begin review, implementation and distribution of requested funds. Workforce housing is an identified need by the Town, but we have not had specific funds to support. Having same issues with collecting from rental platform.

TOWN OF GEORGETOWN

FINAL BUDGET 2024
Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
WORKFORCE & TOURISM ENHANCEMEN							
REVENUE							
23-30-150	LODGING TAX	.00	.00	112,500	47,575	63,000	66,000
Budget notes:							
REVENUES FROM LODGING TAX SHARED WITH TOWN PROMOTIONS FUND FOR 2023 TO BE EXPENDED ON BUT NOT LIMITED TO COORDINATING TOURISM PROMO ACTIVITIES, HOUSING AND CHILDCARE FOR WORKFORCE AND/OR ENHANCING VISITOR EXPERIENCE							
23-30-200	INTEREST	.00	.00	50	11	7	10
Total REVENUE:		.00	.00	112,550	47,586	63,007	66,010
EXPENDITURES							
23-40-670	TRANS TO BUSINESS PROMOTION	.00	.00	.00	.00	.00	15,000
23-40-741	EQUIPMENT	.00	.00	2,500	2,490	2,490	.00
Budget notes:							
1/2 COST OF TAX COLLECTION SOFTWARE							
Total EXPENDITURES:		.00	.00	2,500	2,490	2,490	15,000
WORKFORCE & TOURISM ENHANCEMEN Revenue Total:		.00	.00	112,550	47,586	63,007	66,010
WORKFORCE & TOURISM ENHANCEMEN Expenditure Total:		.00	.00	2,500	2,490	2,490	15,000
Net Total WORKFORCE & TOURISM ENHANCEMEN:		.00	.00	110,050	45,096	60,517	51,010

2024 SALES TAX CAPITAL IMPROVEMENT FUND FUND 40 SUMMARY

FUNCTION

This fund is set aside to account for the receipt and expenditure of grant funds for specific projects as well as a portion dedicated from the general sales tax.

- The Sales Tax Capital Improvement Fund is supported by a dedicated sales tax amount equal to 33% of 3% (the Town sales tax is 4.5% with 1% of 4% of sales tax collections dedicated to road and bridge maintenance and projects and ½ cent of collected sales tax dedicated to parks). The Board identifies specific capital improvement projects or facilities to be addressed with revenues from this fund. In addition, grant funds that are awarded are tracked through this fund to ensure project completion.

Revenues

- **40-30-100 - General Sales Tax**
Section 3.08.175 of the Town Code stipulates that 33% of the Town's Sales Tax collections (after deducting 25% of the total (4%) for the Road and Bridge sales tax increase and the ½ cent sales tax increase for parks) shall be deposited into the Sales Tax Capital Improvement Fund and used solely for costs of capital improvements. \$359,811 is budgeted for 2024.

Expenditures

- **40-40-390 - Project Management**
This expenditure is to pay for the town's contract for project management services for capital projects. \$9,000 is budgeted for 2024.
- **40-40-510 Special Projects – Gateway**
Set up for the next set of projects along the Gateway corridor. Funds in this line item are for project management of Argentine North Project. \$10,000 is budgeted for 2024.
- **40-40-688 Argentine Project North**
This appropriation is for the improvements along Argentine Street from 15th Street to 22nd Street. This project consists of a pedestrian sidewalk and a bike path along this section of Argentine Street. It includes the cost of initial engineering and study costs. \$1,901,000 is budgeted for 2024, which includes both CDOT and DOLA grants.
- **40-40-695 Survey work/mapping**
A \$7,000 appropriation for miscellaneous surveying work for possible future capital projects and ROW surveying.

- **40-40-700 Capital Improvements – Bridges**
No allocation in 2024.
- **40-40-730 Capital Improvements – Buildings**
Star Hook and Ladder evaluation. \$10,000 is budgeted for 2024.
- **40-40-732 Capital Improvements – Trails**
An appropriation of \$10,000 for repairs/maintenance.
- **40-40-735 Capital Improvements – Roads/Drainage**
Drainage engineering in various locations. \$20,000 is budgeted for 2024.
- **40-40-745 Capital Improvements – Vehicles/Equipment**
No appropriations for 2024.
- **40-40-810 Debt Service - Principal**
Lease purchase for the parking lot along Argentine Street.
- **40-40-815 Debt Service – Interest**
Lease purchase interest for the parking lot along Argentine Street

TOWN OF GEORGETOWN

FINAL BUDGET 2024
Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
SALES TAX FUND-CAPITAL IMPROV.							
REVENUE							
40-30-100	GENERAL SALES TAX	331,278	353,278	375,125	291,963	354,460	359,811
40-30-200	INTEREST INCOME	11	170	35	282	266	360
40-30-501	COLO PARKS & WILDLIFE GRANT	.00	.00	.00	.00	.00	.00
40-30-511	DOLA GRANT GATEWAY	.00	.00	.00	.00	.00	950,000
40-30-513	MAIN STREET REVITALIZATION	73,323	25,586	.00	.00	.00	.00
40-30-514	MAIN ST REVITALIZATION #2	32,478	77,522	.00	.00	.00	.00
40-30-515	ARGENTINE NORTH GRANT	.00	.00	842,110	118,719	175,000	852,308
Total REVENUE:		437,090	456,556	1,217,270	410,964	529,726	2,162,479
EXPENDITURES							
40-40-390	PROJECT MGR	5,166	24,855	9,000	10,435	12,000	9,000
40-40-510	SPECIAL PROJECTS- N ARGENTINE	.00	.00	7,500	8,350	9,863	10,000
Budget notes:							
15TH STREET TO 22ND STREET ARGENTINE NORTH							
40-40-681	CAPITAL IMPROV.- PARKS	1,889	117,488	.00	377-	566-	.00
Budget notes:							
STROUSSE PARK ASSISTANCE PHASE ONE WITH CONSERVATION TRUST AND PARKS							
40-40-683	MAIN STREET GRANT #2	16,757	128,789	.00	.00	.00	.00
40-40-684	MAIN ST REVITALIZATION #1	19,044	21,400	.00	.00	.00	.00
40-40-688	ARGENTINE NORTH PROJECT	.00	.00	1,093,000	172,235	244,074	1,901,000
Budget notes:							
INCLUDES INITIAL ENGINEERING COST AND STUDY COSTS							
40-40-695	SURVEY WORK/MAPPING	2,300	15,000	5,000	4,150	5,000	7,000
40-40-700	CAPITAL IMPROV.-BRIDGES	51,496	23,107	1	.00	.00	.00
40-40-730	CAPITAL IMPROV.- BUILDING	17,080	26,000	75,000	47,171	75,000	10,000
Budget notes:							
STAR HOOK & LADDER \$10000							
40-40-731	CAPITAL IMPROV - IT LEASE	30,445	.00	.00	.00	.00	.00
40-40-732	CAPITAL IMPROV. - TRAILS	.00	.00	10,000	.00	.00	10,000
40-40-735	CAPITAL IMPROV- ROADS/DRAINAG	.00	.00	10,000	.00	11,000	20,000
Budget notes:							
ROCK MITIGATION ON LOOP DRIVE SHARED COST WITH HISTORY COLORADO							
40-40-745	CAPITAL IMPROV.- VEHICLE/EQUIP	30,360	.00	150,000	139,875	199,875	.00
40-40-810	DEBT SERVICE - PRINCIPAL	9,375	38,503	10,062	10,062	10,062	10,414
Budget notes:							
LEASE PURCHASE PARKING LOT							
40-40-815	DEBT SERVICE - INTEREST	4,635	5,867	3,949	3,949	3,949	3,598
Total EXPENDITURES:		188,547	401,010	1,373,512	395,848	570,257	1,981,012
SALES TAX FUND-CAPITAL IMPROV. Revenue Total:		437,090	456,556	1,217,270	410,964	529,726	2,162,479
SALES TAX FUND-CAPITAL IMPROV. Expenditure Total:		188,547	401,010	1,373,512	395,848	570,257	1,981,012
Net Total SALES TAX FUND-CAPITAL IMPROV.:		248,543	55,546	156,242-	15,116	40,531-	181,467

**2024 WATER ENTERPRISE FUND
FUND 51 - SUMMARY**

FUNCTION

Provide clean, safe drinking water for the use and benefit of the citizens of Georgetown and maintain sufficient flow and availability of water for fire protection.

- Improve the reliability and maintain the capacity of the treatment, transmission, and distribution system.
- Maintain the improvements to the raw water intake system.
- Operate and maintain the water treatment plant, water storage tanks and the distribution system, including the new improvements completed in 2019.

Revenues

51-30-100- Customer Service

The current rate schedule for water service appears below. The Board of Selectmen considers increases in water rates in July of every year.

What are the current charges

2024 Budget

Base charge	13.18.060	\$81.24 X EQR to 7,000 gals. - monthly
7,001 – 17,000 gallons		\$12.74 per 1000 gals. X EQR – monthly
17,001 - 27,000 gallons		\$14.01 per 1000 gals. X EQR – monthly
27,000 gallons and above		\$15.41 per 1000 gals. X EQR – monthly

- **51-30-200- Water Tap Fees**
\$100 per tap to offset the cost of Town staff to inspect and monitor new taps.
- **51-30-300- Late Charges**
In 2004, the Board of Selectmen increased the late fee to 5% of the unpaid balance.
- **51-30-450- Water Meter**
The sale of water meters at cost plus 10%.
- **51-30-900- Other Intergovernmental Income**
Dam gage reimbursement @ 40% from Black Hawk for the monitoring of the dam gages and monthly O & M charges for dam operations. \$6,400 is budgeted for 2024.

Expenditures

▪ **51-40-110- Salaries and Wages**

An appropriation for ½ the cost of three employees in the Water and Sewer operations. A portion of the Town Administrator and Town Treasurer's time is charged to this account. Includes a 4% COLA increase for 2024. \$181,181 is budgeted for 2024.

- **51-40-280- Education and Training**
 Training and license fees. Continuing education/training is required to maintain operator licenses. This includes tuition reimbursement. \$5,000 is budgeted for 2024.
- **51-40-310 - Legal Services**
 An appropriation for attorney fees related to the collection of water fees or related to other operating issues such as permits. Includes the cost for the Town Treasurer to file and release liens. Legal fees related to water rights acquisition or adjudication are in the Water Capital Improvement Fund. \$1,000 is budgeted for 2024.
- **52-40-320- Audit Services**
 A portion of the Town's annual audit is paid for here. \$4,000 is budgeted for 2024.
- **51-40-390- Other Services**
 \$35,000 is budgeted for 2024 and is for a portion of Caselle software program, USGS Stream Gages Contribution, Coors Augmentation, Westminster Augmentation, and Misc Increases.
- **51-40-415 - Function Supplies**
 ½ the cost of a CCMRD pass and Corporate Loveland Ski passes (2) for employees.
- **51-40-430 - Maintenance – Building/Plant**
 General Plant Maintenance. \$7,500 is budgeted for 2024.
- **51-40-435 - Maintenance - Equipment**
 \$40,000 is budgeted for 2024 for repairs on pumps, valves, etc. Even with the recent upgrades and additions to the water plant equipment, there is a continual need to repair and replace equipment.
- **51-40-570- Dues & Subscriptions**
 \$19,000 is budgeted for 2024 for State permit fees and Membership in Rural Water Association.
- **51-40-752- Water System – Meters**
 Moved to distribution expense (51-50-752).
- **51-40-810- Debt Service - Principal**
 The Town currently has three loans payable from the Water Fund. The principal portion of the debt in 2024:

ARRA Water Plant	\$67,000
ARRA Water Tank	\$38,045
Dam Loan	\$20,621
- **51-40-815- Debt Service - Interest**
 The Town currently has three loans payable from the Water Fund. The interest portion of the debt in 2024 (interest only on two)
- **51-50-460- Repairs - Lines**
 \$86,000 is budgeted for repairs of water line leaks that occur during the year.

Number of staff (full time & part time paid and any volunteers)

Portions of the 3 employees within the water and wastewater dept. A portion of the Town Administrator and Town Treasurer's time is charged to this account.

Funding and explain source

Water fund – fee for service through water sales, penalties, water taps, and other items accounted for separately.

What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.

- Develop and maintain a Backflow/Cross-Connection Control Program per state regulations. All customers required to have backflow preventers have been installed. 90% of customers must provide annual inspection/testing results.
- Develop and maintain a valve exercising program.
- Develop and maintain a Hydrant Flushing Program to maintain state mandated .2mg/L chlorine residual – DOVE program. May require additional investments in water treatment plant per CDPHE at some point.

TOWN OF GEORGETOWN

FINAL BUDGET 2024

Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
WATER FUND							
REVENUE							
51-30-100	CUSTOMER SERVICE	1,039,337	1,088,236	1,092,000	957,358	1,100,000	1,135,000
51-30-200	WATER TAP INSP FEES	500	400	400	200	200	200
51-30-300	LATE CHARGES	12,667	13,665	9,000	13,684	15,000	14,000
51-30-350	OTHER CHARGES	614	952	500	740	800	600
51-30-450	WATER METER	4,655	4,004	2,500	3,400	3,500	2,100
51-30-600	INTEREST INCOME	359	16,269	9,500	48,513	52,000	54,000
51-30-850	REVENUE	2,225	6,053	.00	3,161	3,161	.00
51-30-875	CONTRIBUTED INFRASTRUCTURE	.00	63,500	.00	.00	.00	.00
51-30-900	OTHER INTERGOVERNMENTAL INC	1,205	1,348	1,800	1,089	1,300	6,400
Budget notes: DAM GAGES REIMBURSEMENT FROM CITY OF BLACKHAWK, CHGS TO BE BILLED FOR MONITORING, MONTHLY O & M CHARGES FOR DAM OPERATIONS							
Total REVENUE:		1,061,563	1,194,427	1,115,700	1,028,145	1,175,961	1,212,300
OPERATIONAL EXPENDITURES							
51-40-110	SALARIES AND WAGES	133,372	147,613	182,436	138,061	175,000	181,181
Budget notes: INCLUDES 4% COLA INCREASE							
51-40-111	OVERTIME WAGES	121	25	1,350	54	100	1,000
51-40-210	EMPLOYEE INSURANCE	24,877	24,585	29,813	20,553	24,668	27,417
51-40-220	FICA CONTRIBUTION	10,182	11,239	14,060	10,474	13,388	13,937
51-40-230	EMPLOYEE PENSION	3,910	3,263	5,514	3,634	5,250	5,466
51-40-240	WORKMENS COMP	1,300	2,267	3,671	2,589	3,173	3,639
51-40-250	UNEMPLOYMENT INSURANCE	404	297	368	276	350	365
51-40-270	UNIFORMS	208	209	500	25	.00	500
51-40-280	EDUCATION & TRAINING	1,604	3,218	5,000	85	300	5,000
Budget notes: INCLUDE TUITION REIMBURSEMENT							
51-40-290	MANAGEMENT SERVICES ALLOCATI	18,960	18,960	18,960	15,800	18,960	18,960
51-40-310	LEGAL SERVICES	.00	.00	1,000	24	.00	1,000
51-40-320	AUDIT SERVICES	2,400	2,550	3,000	3,350	3,350	4,000
51-40-390	OTHER SERVICES	10,010	10,445	15,000	11,050	15,000	15,000
Budget notes: CASELLE \$3990., COORS AUG , WESTMINSTER AUG.							
51-40-411	WATER & SEWER	30,203	31,158	33,000	23,927	27,824	35,000
51-40-415	FUNCTION SUPPLIES	2,504	2,895	3,500	177	3,500	3,500
Budget notes: 1/2 COST OF REC CENTER PASS FOR EMPLOYEES AND TWO LOVELAND SKI PASSES							
51-40-430	MAINTENANCE - BUILDING/PLANT	4,316	1,394	7,500	948	1,500	7,500
51-40-435	MAINTENANCE - EQUIPMENT	6,975	16,179	30,000	3,548	.00	40,000
51-40-436	MAINTENANCE - VEHICLES	2,161	1,177	2,000	7,466	7,500	4,000
51-40-520	INSURANCE	16,000	21,403	22,000	22,637	22,637	26,000
51-40-525	INTERNET	720	720	800	791	1,007	800
51-40-530	TELEPHONE	1,730	2,045	2,100	2,240	2,728	2,800
51-40-550	PUBLISHING	577	634	1,000	722	800	800
51-40-570	DUES, SUBSCRIPTIONS & FEES	12,460	17,127	18,000	12,875	18,000	19,000
51-40-610	GENERAL SUPPLIES	985	673	2,500	1,112	1,200	2,500
51-40-611	LAB SUPPLIES	677	3,038	2,500	72	200	2,500
51-40-615	POSTAGE	1,607	1,955	2,600	1,938	2,500	2,500
51-40-620	GAS & ELECTRICITY	22,670	28,488	29,000	17,760	29,000	31,000
51-40-630	GAS & OIL	1,706	2,346	2,100	2,099	2,200	2,200
51-40-660	CHEMICALS	13,524	11,365	13,000	16,505	18,000	18,000

TOWN OF GEORGETOWN

FINAL BUDGET 2024
Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
51-40-665	LABORATORY WATER TESTING	3,425	1,738	5,000	2,168	3,000	4,000
Budget notes:							
THMS, E COLI, EXTRA STATE TESTING							
51-40-690	MISCELLANEOUS	844	37	200	102	200	200
51-40-725	MILEAGE	.00	.00	100	.00	.00	100
51-40-740	EQUIPMENT	913	.00	1,000	84	1,000	1,000
51-40-810	PRINCIPAL PMTS/WATER RIGHTS	778-	.00	123,178	71,787	123,178	125,666
Budget notes:							
INCLUDES DAM PAYMENT, PAYOFF WATER RIGHTS LOAN EARLY							
51-40-815	INTEREST PMTS/WATER RIGHTS	2,860	2,699	.00	.00	.00	.00
51-40-816	INTEREST PAYMENTS ARRA LOAN	8,523	7,646	7,094	3,639	7,094	6,344
51-40-817	INTEREST PAYMENTS - DAM OUTLE	41,430	39,175	39,573	39,573	39,573	38,685
Total OPERATIONAL EXPENDITURES:		383,379	418,565	628,417	431,051	572,180	651,560
DISTRIBUTION EXPENDITURES							
51-50-110	SALARIES AND WAGES	20,248	22,929	25,904	17,705	21,292	24,518
51-50-111	OVERTIME WAGES	.00	.00	150	.00	.00	500
51-50-210	EMPLOYEE INSURANCE	4,537	4,423	5,324	3,353	4,024	4,473
51-50-220	FICA CONTRIBUTION	1,524	1,731	1,994	1,337	1,650	1,914
51-50-230	EMPLOYEE PENSION	600	607	782	522	650	751
51-50-240	WORKMENS COMP	315	437	521	437	532	500
51-50-250	UNEMPLOYMENT INSURANCE	61	46	53	35	43	50
51-50-280	EDUCATION & TRAINING	100	.00	1,000	200	200	1,000
51-50-310	LEGAL SERVICES	.00	.00	200	.00	.00	200
51-50-320	AUDIT SERVICES	350	.00	500	700	700	500
51-50-390	OTHER SERVICES	.00	1,400	3,000	.00	.00	3,000
Budget notes:							
leak detection							
51-50-435	MAINTENANCE - EQUIPMENT	3,699	4,791	10,000	5,003	8,000	10,000
51-50-436	MAINTENANCE - VEHICLES	27	.00	500	.00	.00	500
51-50-460	REPAIRS - LINES	1,271	1,139	36,000	26,907	27,000	86,000
Budget notes:							
,LEAD LINES PROGRAM, WATER INV PARTS, 9TH STREET WATER LINE REROUTED \$80,000							
51-50-520	INSURANCE	2,300	2,500	2,100	2,100	2,100	2,600
51-50-610	GENERAL SUPPLIES	95	4	400	208	250	400
51-50-630	GAS & OIL	183	257	300	615	600	500
51-50-740	EQUIPMENT	.00	3,961	5,000	10,374	10,500	75,000
Budget notes:							
GROUND THAWING EQUIPMENT							
51-50-752	WATER SYSTEM - METERS	.00	.00	8,000	238	1,000	9,000
Total DISTRIBUTION EXPENDITURES:		35,309	44,225	101,728	69,735	78,541	221,406
WATER FUND Revenue Total:		1,061,563	1,194,427	1,115,700	1,028,145	1,175,961	1,212,300
WATER FUND Expenditure Total:		418,688	462,790	730,145	500,786	650,721	872,966
Net Total WATER FUND:		642,875	731,637	385,555	527,360	525,240	339,334

**2024 WATER CAPITAL IMPROVEMENT FUND
FUND 56 - SUMMARY**

FUNCTION

Provide separate fund to account for capital improvements to the water treatment and distribution system

Revenues

- **56-30-400- Sewer Development Fees**
The current development fee is \$7485 per EQR for a new tap. In 2017 the Board of Selectmen added a new development fee for large projects, \$11,475 per EQR (13.18.050). As with any impact type fee, the use of the development fee has to be for capital expansion of the current system to accommodate growth and development.

- Improve the reliability and maintain the capacity of the treatment, transmission and distribution system.
- Major improvements to the water treatment plant, the raw water intake system and controls for the low zone have been completed in 2019.
- Water audit for leaks.

TOWN OF GEORGETOWN

FINAL BUDGET 2024
Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
WATER CAPITAL IMPROVEMENT FUND							
REVENUE							
56-30-400	DEVELOPMENT FEES	37,425	36,677	29,940	7,485	7,485	14,970
56-30-903	CWCB DREDGING GRANT	.00	.00	.00	.00	.00	.00
Total REVENUE:		37,425	36,677	29,940	7,485	7,485	14,970
EXPENDITURES							
56-40-310	LEGAL SVCS/ WATER ENG	22,903	47,715	60,000	30,199	40,000	60,000
56-40-330	ENGINEERING	.00	.00	.00	.00	.00	.00
56-40-460	REPAIR/REPLACE LINES	.00	.00	25,000	.00	.00	.00
Budget notes:							
WATER AUDIT FOR LEAKS							
56-40-745	EQUIPMENT	.00	956	66,000	69,367	70,000	50,000
Budget notes:							
USED TRUCK							
Total EXPENDITURES:		22,903	48,671	151,000	99,565	110,000	110,000
WATER CAPITAL IMPROVEMENT FUND Revenue Total:		37,425	36,677	29,940	7,485	7,485	14,970
WATER CAPITAL IMPROVEMENT FUND Expenditure Total:		22,903	48,671	151,000	99,565	110,000	110,000
Net Total WATER CAPITAL IMPROVEMENT FUND:		14,522	11,994-	121,060-	92,080-	102,515-	95,030-

2024 SEWER ENTERPRISE FUND FUND 52 - SUMMARY

FUNCTION

Provide sanitary sewer services for the health and safety of the Town of Georgetown and the customers of the sewer system

Revenues

- **52-30-100- Customer Service**
The current rate schedule for sewer service is \$59.76 per month times the EQR (Equivalent Ratio) for each user (a single-family house is 1 EQR). The current number of EQR's for Georgetown is 1170.4925 for sewer. The Board of Selectmen increases wastewater rates in July of each year based on a twenty-year rate increase projection spreadsheet. \$845,700 is budgeted for 2024.
- **52-30-200- Sewer Tap Fees**
\$100 per tap to offset the cost of Town staff to inspect and monitor new taps.
- **52-30-500- Silver Plume Contract**
The Town of Georgetown provides sewer service to the Town of Silver Plume in a partnership defined by an Intergovernmental Agreement. This agreement was amended in July 2011 with a new billing structure. The current number of EQR's for Silver Plume is still 192 in October 2023. \$129,400 is budgeted for 2024.
- **52-30-501- Septic Receiving**
This revenue is from independent hauler that contract with the Town to process their biosolids. The current rate is 11 cents per gallon. This is subject to contracts with other municipalities and septage haulers.

Expenditures

- **52-40-110- Salaries and Wages**
An appropriation for ½ the cost of three employees in the Water and Sewer operations. A portion of the Town Administrator and Town Treasurer's time is charged to this account. Includes a 4% COLA increase for 2024. \$181,181 is budgeted for 2024.
- **52-40-280- Education and Training**
Required annual training to maintain operator certifications. In addition, tuition reimbursement for an employee as per agreement. \$5,000 is budgeted in 2024.
- **52-40-310- Legal Services**
An appropriation to pay for legal services related to sewer bill collection, sewer back-ups, discharge permits, or other claims against the system. Includes the cost for the Town Treasurer to file and release liens.
- **52-40-320- Audit Services**
A portion of the Town's annual audit is paid for here. \$4,000 is budgeted for 2024.
- **52-40-390- Other Services**
Minor engineering fees, programming, calibration, % of Caselle software support.

\$5,500 is budgeted for 2024.

- **52-40-415- Function Supplies**
½ the cost of a CCMRD pass for employees.
- **52-40-430- Maintenance – Building/Plant**
General Plant Maintenance. \$15,000 is budgeted for 2024.
- **52-40-435- Maintenance – Equipment**
General maintenance for backhoe, pumps etc. \$47,000 is budgeted for 2024.
- **52-50-460- Repairs- Lines**
Repairs to broken or leaking sewer lines that can't be done by slip-lining the pipe and need to be excavated for repair. Also includes an amount for grant assistance to customers with shared lines or clay lines (service lines). No appropriations for 2024.
- **52-40-550- Publishing**
Printing of sewer bills, publishing of legal ads or notices related to sewer service. \$2,800 is budgeted for 2024.
- **52-40-570- Dues and Subscriptions**
Annual state permit fees and organization dues. \$7,500 is budgeted for 2024.
- **52.40.660- Chemicals**
\$90,000 is budgeted for 2024.
- **52-40-665- Lab Testing**
For testing of the sludge and effluent. \$16,000 is budgeted for 2024.
- **52-40-666- Sludge Removal**
The Town pays McDonald Farms to haul sludge from the plant and apply it to farmland in eastern Colorado. High zinc levels force the Town to occasionally have a different firm process the sludge and dispose of it at a landfill after treatment. \$66,000 is budgeted for 2024.
- **52-40-740- Equipment- Office**
This includes computer upgrades. \$53,000 is budgeted for 2024.
- **52-40-810- Principal Payments**
The wastewater fund has two loans, one that is principal only, the ARRA Wastewater Plant Improvement Loan. Payments are \$95,000 paid bi-annually for the ARRA loan. The other is a lease purchase for the Biosolids Processing equipment.

Number of staff (full time & part time paid and any volunteers)

Portions of the 3 employees within the water and sewer dept.

Funding and explain source

Sewer fund – fee for service based on EQR, sewer taps, penalties, and other items.

What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.

Working on the collection system to address problem areas and possible extensions that may be needed to address current or future situations. Also, additional challenges from CDPHE or water court requirements to meet increased standards or unfunded mandates.

TOWN OF GEORGETOWN

FINAL BUDGET 2024
Periods: 00/24-12/24

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
SEWER FUND							
REVENUE							
52-30-100	CUSTOMER SERVICE	771,998	802,081	831,271	691,061	835,000	845,700
52-30-200	SEWER TAP INSP FEES	500	400	400	200	200	200
52-30-500	SILVER PLUME CONTRACT	120,033	123,600	128,370	105,623	128,370	129,400
52-30-501	SEPTIC RECEIVING	4,553	3,202	4,000	10,192	10,500	12,000
Budget notes:							
SUBJECT TO CONTRACTS WITH OTHER MUNICIPALITIES AND SEPTAGE HAULERS							
52-30-600	INTEREST INCOME	628	31,286	18,000	94,189	105,000	104,000
52-30-875	DEDICATED INFRASTRUCTURE	.00	63,500	.00	.00	.00	.00
Total REVENUE:		897,711	1,024,069	982,041	901,264	1,079,070	1,091,300
OPERATIONAL EXPENDITURES							
52-40-110	SALARIES AND WAGES	133,372	147,613	182,436	138,061	167,744	181,181
52-40-111	OVERTIME WAGES	121	25	1,350	54	61	1,000
52-40-210	EMPLOYEE INSURANCE	24,877	24,585	29,813	20,553	24,668	27,417
52-40-220	FICA CONTRIBUTION	10,182	11,239	14,060	10,474	12,832	13,937
52-40-230	EMPLOYEE PENSION	3,910	3,263	5,514	3,634	4,279	5,548
52-40-240	WORKMENS COMP	868	1,678	2,443	2,371	2,846	2,422
52-40-250	UNEMPLOYMENT INSURANCE	404	297	368	276	335	365
52-40-270	UNIFORMS	208	209	500	25	.00	500
52-40-280	EDUCATION & TRAINING	1,099	1,573	5,000	.00	.00	5,000
Budget notes:							
INCLUDE TUITION REIMBURSEMENT							
52-40-290	MANAGEMENT SERVICES ALLOCATI	18,960	18,960	18,960	15,800	18,960	18,960
52-40-310	LEGAL SERVICES	.00	.00	500	.00	.00	500
52-40-320	AUDIT SERVICES	1,400	2,550	3,000	3,350	3,350	4,000
52-40-390	OTHER SERVICES	3,003	3,040	5,500	3,067	5,500	5,500
Budget notes:							
CASELLE SUPPORT, CALIBRATION, PROGRAMMING							
52-40-415	FUNCTION SUPPLIES	60	162	500	28	500	500
Budget notes:							
1/2 COST OF REC CENTER PASS FOR EMPLOYEES							
52-40-421	TRASH REMOVAL	1,499	1,513	2,200	1,580	2,200	2,200
Budget notes:							
DUMPSTER F/ DE AND 2 X CLEAN UP DUMPSTER							
52-40-430	MAINTENANCE - BUILDING/PLANT	7,512	17,946	15,000	1,474	15,000	15,000
52-40-435	MAINTENANCE - EQUIPMENT	14,999	11,756	30,000	30,033	30,000	47,000
Budget notes:							
BIOSOLIDS MAINTENANCE							
52-40-436	MAINTENANCE - VEHICLES	486	1,257	2,000	7,731	10,000	4,000
52-40-460	REPAIRS - LINES	.00	.00	.00	.00	.00	.00
52-40-520	INSURANCE	19,000	21,403	22,000	22,706	22,706	26,000
52-40-525	INTERNET	600	720	800	671	800	800
52-40-530	TELEPHONE	1,667	2,375	2,100	1,950	2,301	2,800
52-40-550	PUBLISHING	.00	.00	500	.00	.00	500
52-40-570	DUES, SUBSCRIPTIONS & FEES	4,851	4,846	7,500	4,852	7,500	7,500
Budget notes:							
INCLUDES STATE PERMITS							
52-40-610	GENERAL SUPPLIES	1,361	1,779	2,000	629	1,200	2,000
52-40-611	LABORATORY SUPPLIES	3,705	4,307	6,000	9,764	10,000	8,000
52-40-615	POSTAGE	1,467	1,624	2,000	1,575	2,000	2,000
52-40-620	GAS & ELECTRICITY	37,731	59,006	55,000	40,855	55,000	58,000
52-40-630	GAS & OIL	2,516	2,003	2,200	2,343	2,938	2,300

TOWN OF GEORGETOWN

FINAL BUDGET 2024
Periods: 00/24-12/24

Account Number	Account Title	2021-21	2022-22	2023-23	2023-23	2023-23	2024-24
		Prior year 2 Actual	Pri Year Actual	Current year Budget	Current year Actual	Current year Projected budget	Fut Year Budget
52-40-660	CHEMICALS	73,109	74,234	80,000	76,328	100,000	90,000
52-40-665	LAB TESTING	15,439	19,492	16,000	13,199	16,000	16,000
52-40-666	SLUDGE REMOVAL	36,781	54,730	66,000	50,061	66,000	66,000
52-40-690	MISCELLANEOUS	100	178	200	8	12	200
52-40-725	MILEAGE	.00	.00	100	.00	.00	100
52-40-740	EQUIPMENT - OFFICE	457	524	3,000	977	1,500	53,000
Budget notes:							
COMPUTER UPGRADES							
52-40-810	PRINCIPAL PAYMENTS	.00	.00	239,924	144,924	239,924	242,196
52-40-815	INTEREST EXPENSE - SERIES A	26,166	9,763	17,048	17,047	17,048	15,924
Total OPERATIONAL EXPENDITURES:		447,909	504,649	841,516	626,399	843,204	928,350
COLLECTION EXPENDITURES							
52-50-110	SALARIES AND WAGES	20,248	22,929	25,904	17,705	21,292	24,518
52-50-111	OVERTIME WAGES	.00	.00	150	.00	.00	500
52-50-210	EMPLOYEE INSURANCE	4,536	4,422	5,324	3,353	4,024	4,473
52-50-220	FICA CONTRIBUTION	1,524	1,731	1,994	1,337	1,607	1,914
52-50-230	EMPLOYEE PENSION	600	607	782	522	627	751
52-50-240	WORKMENS COMP	207	291	347	382	450	333
52-50-250	UNEMPLOYMENT INSURANCE	61	46	53	36	43	50
52-50-280	EDUCATION & TRAINING	30	.00	1,000	170	325	1,000
52-50-320	AUDIT SERVICES	350	.00	500	300	300	500
52-50-390	OTHER SERVICES	83	.00	100	.00	.00	100
52-50-435	MAINTENANCE - EQUIPMENT	1,893	289	6,000	823	6,000	6,000
Budget notes:							
SEWER CAMERA UPGRADE							
52-50-436	MAINTENANCE - VEHICLES	176	701	500	.00	.00	500
52-50-460	REPAIRS - LINES	2,395	833	20,000	16,943	17,000	40,000
Budget notes:							
INCLUDES GRANT FUNDING \$10000 FOR CUSTOMERS WITH SHARED AND CLAY LINES,PARTS INVENTORY, NEW MANHOLE 11TH & MAIN 20K							
52-50-520	INSURANCE	2,500	3,000	2,300	2,300	2,300	2,600
52-50-630	GAS & OIL	183	257	300	318	413	500
52-50-740	EQUIPMENT	320	.00	5,000	.00	.00	5,000
Total COLLECTION EXPENDITURES:		35,106	35,105	70,254	44,189	54,381	88,739
SEWER FUND Revenue Total:		897,711	1,024,069	982,041	901,264	1,079,070	1,091,300
SEWER FUND Expenditure Total:		483,015	539,754	911,770	670,589	897,585	1,017,089
Net Total SEWER FUND:		414,697	484,315	70,271	230,676	181,485	74,211

**2024 SEWER CAPITAL IMPROVEMENT FUND
FUND 57 - SUMMARY**

FUNCTION

Provide separate fund to account for capital improvements to the sanitary sewer system

Revenues

- **57-30-400** **Sewer Development Fees**
The current development fee is \$6,400 per EQR for a new tap. In 2017 the Board of Selectmen added a new development fee for large projects, \$2,415 per EQR (13.18.050). As with any impact type fee, the use of the development fee has to be for capital expansion of the current system to accommodate growth and development.

Expenditures

- **57-40-470** **Inflow and Infiltration (I&I) Improvements**
\$150,000 is budgeted for 2024 to address I & I.

- **57-40-745** **Equipment**
In 2023, the backhoe was funded with equipment reserves set aside in Water & Sewer Capital Improvement Funds. No equipment appropriations are planned for 2024.

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
SEWER CAPITAL IMPROVEMENT FUND							
REVENUE							
57-30-400	DEVELOPMENT FEES	32,000	31,360	25,600	6,400	6,400	12,800
Total REVENUE:		32,000	31,360	25,600	6,400	6,400	12,800
EXPENDITURES							
57-40-310	LEGAL SERVICES	.00	.00	1,000	.00	.00	1,000
57-40-330	ENGINEERING	13,715	.00	5,000	.00	.00	5,000
57-40-460	LINE REPLACEMENT	.00	.00	20,000	.00	.00	20,000
57-40-470	INFLOW & INFILTRATION REPAIRS	77,409	12,524	150,000	.00	.00	150,000
57-40-745	EQUIPMENT	.00	.00	109,000	64,367	97,000	41,000
Budget notes:							
COMPLETION OF WW SHED							
Total EXPENDITURES:		91,124	12,524	285,000	64,367	97,000	217,000
SEWER CAPITAL IMPROVEMENT FUND Revenue Total:		32,000	31,360	25,600	6,400	6,400	12,800
SEWER CAPITAL IMPROVEMENT FUND Expenditure Total:		91,124	12,524	285,000	64,367	97,000	217,000
Net Total SEWER CAPITAL IMPROVEMENT FUND:		59,124-	18,836	259,400-	57,967-	90,600-	204,200-

**2024 – AGENCY FUND
FUND 71 - SUMMARY**

FUNCTION

Fund to account for revenues received from the Colorado Department of Transportation and passed through to the Georgetown Trust for operating the Visitors Center in Georgetown. CDOT required an intergovernmental agreement with the Town to provide the funds to the Town of Georgetown which are then paid to the Georgetown Trust.

- 71-33-901 **CDOT Maintenance Contract**
The Town receives funds from CDOT.

- 71-91-667 **CDOT Maintenance Contract**
This expenditure is for the Georgetown Trust. It will always equal the amount received in 71-33-901.

Number of staff (full time & part time paid and any volunteers)

None.

Funding and explain source

Intergovernmental revenues received from CDOT.

Any actions taken to control costs or mitigate rising costs in the departments

Not applicable

What they see as their biggest challenges over the next 3 to 5 years within their department to include facilities, equipment, staff, costs, lost funding etc.

Working on an updated contract with CDOT regarding the Visitor Center. CDOT/TOG contribution of \$75,000 to offset VC expenses has not changed since 2013. In that time, visitation has increased from an 385,373 to 485,246 in 2022. In the last three years alone, the full estimated operational costs of the Visitor Center have increased by 14%, from \$360,000 to \$410,000. The Gateway Visitor Center has operated with local, independent contractors to provide daily cleaning service and grounds maintenance. This labor has been increasingly difficult to find. The most recent estimate for cleaning was \$75,000 from a local, professional service, an increase of 208%, and the entire CDOT payment. The Gateway Visitor Center is experiencing the natural progression of age; deferred projects, such as a full boiler system replacement, are imminent, and expensive spot repairs are failing.

Account Number	Account Title	2021-21 Prior year 2 Actual	2022-22 Pri Year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Current year Projected budget	2024-24 Fut Year Budget
AGENCY FUND - CDOT							
REVENUE							
71-33-901	TEA 21 GRANT	.00	.00	.00	.00	.00	.00
71-33-902	CDOT MAINTENANCE CONTRACT	75,000	75,000	75,000	75,000	75,000	75,000
Budget notes:							
PASS THROUGH FOR VISITORS CENTER							
71-33-903	CDOT UPGRADES GRANTS	29,677	30,323	.00	.00	.00	.00
Total REVENUE:		104,677	105,323	75,000	75,000	75,000	75,000
EXPENDITURES							
71-91-676	TEA 21 GRANT	.00	.00	.00	.00	.00	.00
71-91-677	CDOT MAINTENANCE CONTRACT	75,000	75,000	75,000	75,000	75,000	75,000
Budget notes:							
PASS THROUGH FOR VISITORS CENTER							
71-91-678	CDOT UPGRADES GRANT	29,677	30,323	.00	.00	.00	.00
Total EXPENDITURES:		104,677	105,323	75,000	75,000	75,000	75,000
AGENCY FUND - CDOT Revenue Total:		104,677	105,323	75,000	75,000	75,000	75,000
AGENCY FUND - CDOT Expenditure Total:		104,677	105,323	75,000	75,000	75,000	75,000
Net Total AGENCY FUND - CDOT:		.00	.00	.00	.00	.00	.00

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of Clear Creek, Colorado.

On behalf of the Town of Georgetown,
(taxing entity)^A

the Georgetown Board of Selectmen,
(governing body)^B

of the Town of Georgetown,
(local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 30,736,990 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 30,736,990 (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)
USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10

Submitted: 12/22/2023 for budget/fiscal year 2024.
(no later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY ²	REVENUE ²
1. General Operating Expenses ^H	<u>9.36</u> mills	<u>\$ 287,698</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< > mills	\$ < >
SUBTOTAL FOR GENERAL OPERATING:	9.36 mills	\$ 287,698
3. General Obligation Bonds and Interest ^J	_____ mills	\$ _____
4. Contractual Obligations ^K	_____ mills	\$ _____
5. Capital Expenditures ^L	_____ mills	\$ _____
6. Refunds/Abatements ^M	_____ mills	\$ _____
7. Other ^N (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	9.36 mills	\$ 287,698

Contact person: Mary Sims Phone: (303) 569-2555 ext 4
Signed: Mary Sims Title: Treasurer

Survey Question: Does the taxing entity have voter approval to adjust the general operating levy to account for changes to assessment rates? Yes No

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's FINAL certification of valuation).

